

THE NEW ZEALAND HOT ROD ASSOCIATION INCORPORATED

PO Box 454, Tauranga, N.Z.



OFFICIAL RULES, PROCEDURES & CLASSES

VALID FROM 1ST September 2005

All information published in this handbook is correct at the time of printing.
Any alterations will be advised through
Zone Directors and Affiliated Clubs.

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<http://www.hotrod.org.nz>

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THE NEW ZEALAND HOT ROD ASSOCIATION INCORPORATED

BEGINNINGS

The New Zealand Hot Rod Association (Inc) became an Incorporated Society on the 30th of November 1961. The Association has endeavoured to foster and promote safe Hot Rodding throughout New Zealand, by the establishment and incorporation of a National network of Affiliate Clubs, who share a common interest of unique and individual motorcars.

Today the NZHRA has over 90 affiliate Member Clubs with a total membership of well over 2,400 members. In addition it has a Junior Membership. This is for interested children up to drivers license age and membership is free. To date over 350 Junior Members belong.

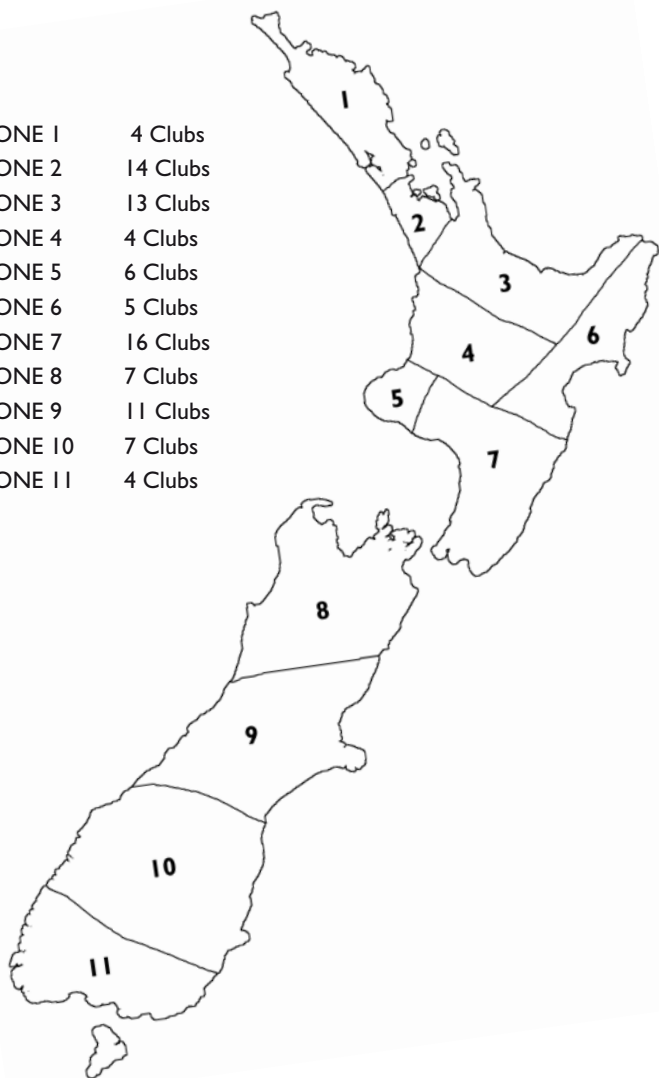
The scope of vehicle interest within the Association is wide ranging, and likewise there are a number of varied leisure and competition activities engaged in by members.

MISSION STATEMENT

“The New Zealand Hot Rod Association (Inc) is dedicated to encouraging and enhancing it’s members participation and enjoyment of safe Hot Rodding and its related activities, to foster the development, achievement and success gained through involvement with unique and individual automobiles and, in doing so, positively promoting the sport of Hot Rodding to those outside of our organisation”

NZHRA CLUB ZONING MAP

| | |
|---------|----------|
| ZONE 1 | 4 Clubs |
| ZONE 2 | 14 Clubs |
| ZONE 3 | 13 Clubs |
| ZONE 4 | 4 Clubs |
| ZONE 5 | 6 Clubs |
| ZONE 6 | 5 Clubs |
| ZONE 7 | 16 Clubs |
| ZONE 8 | 7 Clubs |
| ZONE 9 | 11 Clubs |
| ZONE 10 | 7 Clubs |
| ZONE 11 | 4 Clubs |



NZHRA CLUBS LISTING

| | | | | |
|-------|--|--------------------|----|--------------|
| 10068 | AMERICAR ROD & CUSTOM CLUB INC PO BOX 316 | ASHBURTON | 9 | SOUTH ISLAND |
| 10001 | AUCKLAND HOT ROD CLUB INC PO BOX 13 367 | ONEHUNGA | 2 | AUCKLAND 6 |
| 10002 | BAY RODDERS INC PO BOX 2437 | 3 TAURANGA | | |
| 10069 | BULLER RODDERS P O BOX 296 | WESTPORT | 8 | SOUTH ISLAND |
| 10003 | CAM COUNTY INC PO BOX 31 055 | LOWER HUTT | 7 | WELLINGTON |
| 10067 | CAMBUSTERS INCORPORATED C/- N APPELMAN | R D 1, BRIGHTWATER | 8 | NELSON 7151 |
| 10004 | CAPITAL RODDERS INC PO BOX 50 50 | PORIRUA | 7 | WELLINGTON |
| 10070 | CENTRAL OTAGO ROD & CUSTOM CLUB INC PO BOX 258 | ALEXANDRA | 10 | SOUTH ISLAND |
| 10071 | COBRA ROD & CUSTOM CLUB PO BOX 261 | GORE | 11 | SOUTH ISLAND |
| 10072 | CON-RODDERS INC PO BOX 5428 | DUNEDIN | 10 | SOUTH ISLAND |
| 10005 | DARGAVILLE ROD & CUSTOM CLUB PO BOX 347 | DARGAVILLE | 1 | |
| 10073 | DELTA ROD & CUSTOM CLUB INC PO BOX 248 | BALCLUTHA | 10 | SOUTH ISLAND |
| 10074 | DOWNTOWN ROD & CUSTOM CLUB INC C/- BEN MCLEAN | 298 SCOTT STREET | 11 | INVERCARGILL |
| 10006 | EARLY IRON STREET RODS INC PO BOX 3050 | GREERTON | 3 | TAURANGA |
| 10007 | EAST BAY RODS INC PO BOX 89 041 | AUCKLAND 20 | 2 | |
| 10075 | EAST COAST RODDERS INC PO BOX 10 041 | CHRISTCHURCH | 9 | SOUTH ISLAND |
| 10008 | EASTSIDE STREET RODS INC PO BOX 8308 | HAVELOCK NORTH | 6 | NAPIER |
| 10009 | EGMONT ROD & CUSTOM CLUB PO BOX 223 | STRATFORD | 5 | |
| 10103 | FEILDING ROD & CLASSIC CLUB INC P O BOX 437 | FEILDING | 7 | |

| | | | |
|-------|---|----|--------------|
| 10076 | FIFESHIRE STREET RODDERS INC C/- 11 MALTHOUSE CRES BRIGHTWATER | 8 | NELSON |
| 10010 | FRANKLIN STREET RODDERS PO BOX 602 PUKEKOHE | 2 | SOUTH |
| 10077 | GARDEN CITY RODDERS INC PO BOX 2703 CHRISTCHURCH | 9 | SOUTH ISLAND |
| 11004 | GISBORNE AMERICAN CAR CLUB INC | 6 | |
| 10014 | GOLD COAST ROD & CUSTOM CLUB PO BOX 247 PARAPARAUMU | 7 | WELLINGTON |
| 10060 | GOLDEN BAY RODDERS INC 250 QUEEN VICTORIA STREET | 8 | MOTUEKA |
| 10079 | GREYMOUTH RODDERS CLUB INC PO BOX 282 GREYMOUTH | 9 | |
| 10015 | HAMILTON HOT ROD CLUB INC P O BOX 1236 HAMILTON | 3 | |
| 10016 | HARBOUR CITY ROD CLUB INC PO BOX 20 219 GLEN EDEN | 2 | AUCKLAND 7 |
| 10017 | HAWKES BAY ROD & CUSTOM CLUB | 6 | disbanded |
| 10019 | HICKTOWN HUSTLERS ROD & CUSTOM CLUB c/- Tuki Taylor Edwards P O BOX 56013 | 7 | TAWA |
| 10080 | HURRICANE RODDERS INC PO BOX 242 DUNEDIN | 10 | SOUTH ISLAND |
| 1174 | HUSTLERS ROD & CUSTOM CLUB INC 7 BEXLEY GROVE WAINUIOMATA | 7 | LOWER HUTT |
| 10021 | HUTT VALLEY ROD & KUSTOM CLUB PO BOX 37 212 STOKES VALLEY | 7 | WELLINGTON |
| 10022 | KIWI RODDERS INC C/- Allan Hill 56 Seddon Crescent | 6 | NAPIER |
| 10023 | KURBSIDE RODDERS INC PO BOX 278 KERIKERI | 1 | |
| 10081 | KUSTOMS CAR CLUB PO BOX 20 123 BISHOPDALE | 9 | CHRISTCHURCH |
| 10082 | LYTTELTON ROD & CUSTOM CLUB PO BOX 103 LYTTELTON | 9 | SOUTH ISLAND |
| 10024 | MANUKAU ROD & CUSTOM CLUB INC PO BOX 752 98 MANUREWA | 2 | SOUTH |
| 10025 | MARINELAND ROD & CUSTOM CLUB INC PO BOX 4035 NAPIER | 6 | |
| 10026 | MATAMATA ROD & CUSTOM CLUB PO BOX 68 MATAMATA | 3 | |

| | | | |
|-------|---|----|--------------|
| 10027 | MID WEST STREET RODS INC PO BOX 80 031 GREEN BAY | 2 | AUCKLAND 7 |
| 10028 | MOONSHINE ROD & CUSTOM CLUB PO BOX 40 296 UPPER HUTT | 7 | WELLINGTON |
| 1173 | MOPAR CONNECTION (NZ) P O BOX 1717 PARAPARAUMU BEACH | 7 | WELLINGTON |
| 10083 | NELSON CITY INC PO BOX 261 NELSON | 8 | SOUTH ISLAND |
| 10030 | NEW PLYMOUTH RODDERS INC PO BOX 273 NEW PLYMOUTH | 5 | |
| 10084 | NORTH CANTERBURY RODDERS INC PO BOX 192 RANGIORA | 9 | |
| 10032 | NORTH SHORE ROD & CUSTOM CLUB PO BOX 100 396 NSMC | 2 | AUCKLAND 9 |
| 10112 | NORTHERN STREET RODS P O BOX 341 WHANGAREI | 1 | |
| 10033 | OCEANSIDE STREET RODS INC PO BOX 4010 MOUNT | 3 | |
| 10104 | OOGAH RODDERS C/- MARIA NZ POST - KUMEU | 2 | AUCKLAND |
| 10038 | PALMERSTON NORTH HOT ROD CLUB INC PO BOX 7027 PALMERSTON | 7 | |
| 10035 | PAPAKURA ROD & CUSTOM CLUB PO BOX 72 216 PAPAKURA | 2 | AUCKLAND |
| 11002 | PRE 49 STREET RODDERS INC PO BOX 719 DUNEDIN | 10 | |
| 10037 | PUKEKOHE HOT ROD CLUB INC C/- 8 OAKLAND ROAD PAPATOETOE | 2 | AUCKLAND |
| 10039 | RAMRODERS INC PO BOX 619 MASTERTON | 7 | |
| 10040 | RIVERSIDE RODDERS INC PO BOX 20 096 TE RAPA | 3 | HAMILTON |
| 10041 | ROAD KNIGHTS PO BOX 20456 TE RAPA | 3 | HAMILTON |
| 10042 | ROAD RUNNERS INC 18 DUNDAS STREET SEATOUN | 7 | WELLINGTON |
| 10086 | ROD BENDERS INC PO BOX 2215 CHRISTCHURCH | 9 | NEW ZEALAND |
| 10043 | SCENIC CITY ROD & CUSTOM CLUB PO BOX 591 NEW PLYMOUTH | 5 | |

| | | | | |
|-------|--|---------------------|----|--------------|
| 11001 | SHOEBOX CLUB INC C/- 3 GORDON STREET | MASTERTON | 7 | |
| 10102 | SOPRANOS STREET RODS INC P O BOX 4179 | PALMERSTON | 7 | |
| 10111 | SOUTH CITY CRUISERS INC PO BOX 72 114 | PAPAKURA | 2 | SOUTH |
| 10088 | SOUTHERN STREET RODDERS INC PO BOX 10 098 | CHRISTCHURCH | 9 | SOUTH ISLAND |
| 10089 | SOUTHLAND RODDERS INC P.O.BOX 1555 | INVERCARGILL | 11 | |
| 10044 | SOUTHSIDE STREETERS INC PO BOX 38 288 | HOWICK | 2 | AUCKLAND |
| 10090 | STATESIDE STREETERS INC PO BOX 6148 | DUNEDIN | 10 | SOUTH ISLAND |
| 10105 | STRAGGLERS ROD & KUSTOM 26 MATOS SEGEDIN DRIVE | R D 3 | 3 | CAMBRIDGE |
| 10045 | STREET MACHINE & CUSTOMS INC PO BOX 2201 | TAURANGA | 3 | |
| 10087 | STREET MACHINES (SOUTHLAND) PO BOX 1173 | INVERCARGILL | 11 | SOUTH ISLAND |
| 10046 | STREET RODDERS INC 3 PO BOX 669 | TOKOROA | | |
| 10091 | STREETSCENE ROD & CUSTOM CLUB PO BOX 4383 | CHRISTCHURCH | 9 | SOUTH ISLAND |
| 10047 | SULPHUR CITY ROD & CUSTOM CLUB PO BOX 1598 | ROTORUA | 3 | |
| 10092 | SUN VALLEY ROADSTERS INC PO BOX 507 | BLenheim | 8 | SOUTH ISLAND |
| 10095 | SUNSET ROD & CUSTOM CLUB INC 09 235 613 | 35 CRAIG ROAD R D 3 | 2 | WAIUKU |
| 10048 | SURF CITY ROD & CUSTOM CLUB PO BOX 677 | GISBORNE | 6 | |
| 10049 | TAMAKI ROD & CUSTOM CLUB C/- 41 MEWBURN ROAD | BALMORAL | 2 | AUCKLAND |
| 10050 | TARARUA RODDERS PO BOX 252 | 7 LEVIN | | |
| 10051 | TAUPO ROD & CUSTOM CLUB PO BOX 52 | TAUPO | 4 | |
| 10052 | TE AWAMUTU ROD & CUSTOM CLUB INC PO BOX 573 | TE AWAMUTU | 3 | |

| | | | | |
|-------|---|--------------------|----|--------------|
| 10053 | TE KUITI ROD & CUSTOM CLUB P O BOX 343 | TE KUITI | 4 | |
| 10093 | TORNADOES ROD & CUSTOM CLUB INC PO BOX 738 | TIMARU | 9 | |
| 10055 | TWIN LAKES ROD & CUSTOM PO BOX 40 009 | UPPER HUTT | 7 | |
| 10056 | UNION STREETERS INC 97 REYNOLDS STREET | TAITA | 7 | LOWER HUTT |
| 10058 | USA STREET MACHINES INC PO BOX 1891 | ROTORUA | 3 | |
| 11003 | WAIKATO ROADMARKERS INC | | 3 | Disbanded |
| 11005 | WAIROA ROD & CUSTOM CLUB INC 49 BRIDGE STREET | WAIROA | 6 | |
| 10011 | WANGANUI ROAD RODDERS INC PO BOX 476 | WANGANUI | 7 | |
| 10061 | WELLINGTON CHEVROLET CLUB INC PO BOX 30 938 | LOWER HUTT | 7 | |
| 10059 | WESTERN BAYS STREET RODDERS INC PO BOX 57 007 | PAREMATA | 7 | WELLINGTON |
| 10062 | WHAKATANE ROD & CUSTOM CLUB PO BOX 470 | WHAKATANE | 3 | |
| 10063 | WHANGAREI ROD & CUSTOM CLUB PO BOX 987 | WHANGAREI | 1 | |
| 10064 | WHEELS INC PO BOX 79 137 | 2 ROYAL HEIGHTS | | MASSEY 8 |
| 10094 | WHITESTONE ROD & RESTORES INC PO BOX 301 | OAMARU | 10 | SOUTH ISLAND |
| 10101 | XTREME RODDERS INC C/- KEITH HILL | 16 GEDDIS AVENUE | 6 | NAPIER |
| 10100 | YANKEE HAULERS INC P O BOX 200 | MORRINSVILLE | 3 | |



AN INTRODUCTION TO THE HOBBY/SPORT OF HOT RODDING

A Brief History

For as long as man has owned and driven the automobile beginning at the start of the Twentieth Century the more adventurous amongst us 'Auto Enthusiasts' have constantly strived to put a personal stamp on our vehicles. To set it apart; make it a step above the masses; give it the ability to perform beyond original design, in many ways become an extension of our own personality, individuality and ability.

Many early car owners in the United States of America are credited with being the founders of Hot Rodding with precisely these desires, aided in no small part by the cheap and readily available numbers of autos that this new industry was pouring out, giving the average man previously unheard of freedoms.

In and around the State of California especially, where sunny weather, long uncongested roads and a number of vast dried up lake beds allowed these early 'Rodders' to test their modified cars which were easily recognized by their stripped down, bare bones appearance. Initially early engine modifications were few, a milled head, a second carb always with an unmuffled exhaust; the die was set, Hot Rodding had begun!!

The Present and Future

Today's active Hot Rod enthusiast is not the often perceived young man of many years ago. Performance and individuality remain integral with Hot Rodding in this new millennium. So too is refinement, detail, use of sophisticated and technologically-advanced componentry and construction methods, and innovative styling.

The original vehicles from which the finished product evolves are still the same as they were over half a century ago, although many are now fibreglass replicas. The componentry used in many cases is also of a modern, high standard in order to comply with the stricter standards required of all road vehicles.

While young people are still involved, and we hope always will be involved, the average age of members of the New Zealand Hot Rod Association is in the mid-30's- 40's region with a significant proportion of members in their 50's and 60's. Partners and children are a big part of the Hot Rodding scene now in New Zealand just as they are worldwide. Hot Rodding events are typically centered around catering for the family.

Hot Rodders today come from all walks of life, most are technically minded, and enjoy sharing ideas and learning from others like themselves, as in any other group or society. They also enjoy displaying their vehicles in order to enable others to share in their enthusiasm and affection for unique and individual motor vehicles.

Vehicle Profile

Hot Rodding is perhaps a culture as well as a description of vehicle type, and a definition will vary from owner to owner. The most popular definition of a Hot Rod would be “a modified vehicle of American origin, originally manufactured prior to 1949”.

NZHRA Members constitute the largest group of special interest and classic vehicle owners in New Zealand. The vehicle types range from 1920's style cars such as Model-T Fords to modern day vehicles. Most have been modified in some way to reflect the taste and style of the owners, however in more recent years many members have moved toward the trend of restoring American 1950's and 60's classic vehicles.

Whilst the cost can be high, and thousands of hours can be committed to a project, an entry level “Rod” can be purchased or built up with minimal cost if its creator plans and builds to a realistic budget and is prepared to learn skills by doing as much of the work as possible themselves.

Events and Activities

NZHRA events and activities range from casual club picnics on Sunday to National events.

Each year Hot Rod Clubs participate in various community displays and events, and support many worthy charitable trusts and organizations. Hot Rod runs can be likened to rallies, where touring stages on public roads lead to sections where off-road games involving driving skill take place, along with games and entertainment for children.

Hot Rod displays and shows ranging in duration from a few hours to four days take place in various centers throughout New Zealand.

Drag Racing took its roots from Hot Rodding, and remains closely associated today. The New Zealand Drag Racing Association (Inc) (NZDRA) is a sister organization to NZHRA. While NZDRA is responsible for 1/4 mile events, NZHRA administers events at temporarily closed road courses of 1/8th mile.

Like all NZHRA driving skill and speed events, these events are always conducted in a safely controlled environment. They are all overseen by a national network of Official Area Stewards and Scrutineers who apply and enforce the rigid vehicle, participant, and spectator protection requirements set down within the rules of the NZHRA.

All sanctioned events are covered by Public Liability Insurance and are approved by a network of elected Regional Directors who co-ordinate the list of events nationally with the NZHRA Office.

Vehicle Insurance

Priority Insurance at special rates is available to members of the NZHRA for all vehicle types irrespective of the level of modification through a nominated insurance company.

Members wishing to take advantage of this should contact the NZHRA Office for further information.

Rodder Help List and Souvenir Product Lines

Refer to the Association website at: <http://www.hotrod.org.nz>



NZHRA ADMINISTRATION & PERSONNEL

NZHRA Policies

The policies of The New Zealand Hot Rod Association Inc are those rules and regulations contained in this book.

Constitution

The NZHRA has a constitution that reflects the needs and pressures of the society we live in today, and provides the necessary flexibility to enable growth within the sport, and to allow the changes in direction undertaken by the Association.

Refer to index for the Constitution in full.

Office Administration

The management and day to day running of the Association is carried out by the President and Office Manager, within the parameters set by the elected Executive Committee.

NZHRA President

Position of President is nominated and can be put forward by any member Club and once elected through due process at the Annual General Meeting shall hold office for 2 years but be eligible to stand for re-election.

The description of this position is for the President to :

- (1) Be accountable to the Executive Committee.
- (2) Be responsible for providing direction for the Association and maintain harmony between the member clubs and the various officials within the Association in order to foster and promote Hot Rodding.
- (3) To preside at functions such as National Events and chair meetings.
- (4) Be available to receive complaints and hear problems, and to ensure that the Constitution and democratic process of the Association is upheld.
- (5) To chair the Association AGM and all Executive Committee meetings and present a personal report on progress at these meetings.
- (6) Oversee the Associations finances.
- (7) To actively participate in Hot Rodding.

In addition the President shall :

- Be of good standing in the community.
- Have a sound knowledge of the sport and its activities.
- Possess leadership skills and a sense of fairness.

Past President

JOB DESCRIPTION

- (1) Ensure a smooth transition to the new president.
- (2) Serve a term of 2 years or until a new president is appointed.
- (3) Provide necessary technical knowledge
- (4) Assist at National events.
- (5) Be available to give advice.
- (6) Be part of executive but not have voting rights.

Vice President

There are two Vice Presidents, nominated by the Executive Committee from members of the Executive Committee.

One from each of the North and South Islands.

Their main task shall be to assist and support the President and act for him in his duties in his absence.

Executive Committee

The Executive Committee of NZHRA is made up of one elected official representing each "Zone" in New Zealand and known as Zone Directors.. They will be elected into office every second AGM or when vacancies occur and will hold office for 2 years until the end of that AGM, at which time they will be eligible for re-election. .They will be elected into office every second AGM and will hold office for 2 years until the end of that AGM, and are eligible for re-election.. They are elected by all clubs within the zone they represent,.. As there are 11 Zones the 12th Executive member is the President who is also a nominated official which then forms a true national representation. Each Zone Director must both report and be directly answerable to the Association and the Member Clubs of their Zone.

Most members of the Executive Committee additionally hold a portfolio of a specific area of Association business.

Each Zone Director (Executive Committee member), shall :

- (1) Convene and chair a meeting of club representatives in his Zone prior to each Executive Committee meeting in order to raise any issues or

source opinion and advice as required by member clubs.

- (2) Provide sanctioning advice and approval and further oversee all events within their respective Zones in conjunction with the Area Steward.
- (3) Make themselves available to attend a monthly meeting of any member club in their Zone if requested.
- (4) Ensure all rules, regulations and decisions of the Association are strictly adhered to at all times by members of the Association.
- (5) Preside over any extraordinary meeting within the Zone and report all minutes thereof to the Association within one month of any such meeting.
- (6) Arbitrate over any dispute within the Zone between members or Member Clubs on behalf of the Association and report to the Association on all decisions resulting from such arbitration.
- (7) Have a casting vote in the event of a tied vote on any voting decision within the Zone.
- (8) Attend all meetings as directed by the Association.
- (9) Hold office for a minimum of 2 years.

In addition the Zone Director shall :

- Be totally dedicated to the Sport.
- Be of good standing in the community.
- Have a thorough knowledge and understanding of the rules and regulations of the Association.
- Be prepared to attend all necessary meetings.

Area Stewards

Area Stewards are appointed by N.Z.H.R.A (usually by recommendation from clubs) to operate in their respective zone (refer map). Once Area Stewards have been appointed their duties will be:

- (1) To observe sanctioned competition events and shall report on the same to N.Z.H.R.A. on the relevant Area Steward Report Form, available from NZHRA office. Must send a copy of the report to the host club and retain a copy This applies to 1/8 mile closed road drag meetings on closed public roads, other limited competition venues and any other driving events which require sanctioning by NZHRA. The written report should contain details of the meeting the Area Steward presides over, giving times such as when scrutineering begins and ends and when racing begins and ends, etc. It should also contain the Area Steward 's impression of the running of the events and of

the racers and officials conduct. An estimate of competitors is also required along with an estimate of the public in attendance. It is the Area Steward's responsibility to see that fire precautions are adequate, that an ambulance is in attendance, track cleaning apparatus is on hand and also a tow truck.

- (2) Advise all participants of N.Z.H.R.A. policy, rules and procedures and give an interpretation for that event if the subject is not already covered in the current N.Z.H.R.A. Rule Book. This means that the Area Steward should know thoroughly all procedures, day licensing, protests and Risk Management/ Safety Plans. Should a problem arise which is not already covered in the N.Z.H.R.A. Rule Book, it will be the Area Steward's responsibility to give an interpretation that answers the problem. The Area Steward should also make it his responsibility to find out if there are any local rules about the use of the strip, street or grass area being used. He will use this knowledge to ensure that the host club enforces any such rules.
- (3) Arbitrate in any dispute and deliver a finding on the facts available to N.Z.H.R.A. This covers all minor disputes that do not reach formal protest procedure. All disputes should be noted and must be written into the Area Steward's Report along with his finding on the matter.
- (4) Receive and investigate all formal protests and deliver findings on the spot if possible. Should a formal protest reach the Area Steward that has not already been settled between the aggrieved and the aggressor, it will be the Area Steward's responsibility to deliver a finding that is acceptable to both parties. Should it be that the situation is such that either party does not accept the Area Steward's ruling, it is the protestors' right to appeal against the Area Steward's finding to NZHRA. The Area Steward must accept and act on any formal protest handed to him as long as the protest is in writing, accompanied by any relevant fee.
- (5) Report in full to NZHRA on any accidents or upsets occurring at any NZHRA sanctioned events. The Area Steward must immediately impound any cars involved in an accident or upset and all vehicles involved must be taken to a roped off area away from other activities, where they must be rechecked by scrutineers or suitably qualified persons. In event of a serious accident causing injury or death the Area Steward must inform the Police and the NZHRA President or NZHRA office immediately. Any findings by the above mentioned personnel must be delivered to the Area Steward in writing, who in turn must forward all information to N.Z.H.R.A. The Area Steward at his own discretion may advise N.Z.H.R.A. on what particular course of action to follow after such an upset.

- (6) Appoint other officials as he may require to assist in the running and overseeing any event e.g., the Area Steward may need to appoint various people from affiliated clubs to handle license applications, etc.
- (7) The Area Steward must also ensure that the conditions of the Risk Management /Event Safety Plan where applicable, are adhered to.
- (8) Any other duties as directed by N.Z.H.R.A.

Area Steward Jurisdiction

All club officials at an N.Z.H.R.A. sanctioned event are answerable to the Area Steward who is directly responsible to NZHRA for the safe running of the meeting and/or its cancellation due to safety reasons. An Area Steward has the power to veto any decisions made on the day by any organiser or official on the day.



N.Z.H.R.A.

ANNUAL GENERAL MEETING

ANNUAL GENERAL MEETING

The Association A.G.M. is held in November each year and is called by the NZHRA office giving due notification to all member Clubs.

The Association President is the chairperson, but should the President be unavailable the meeting will appoint an Executive Committee member to stand in this position.

The A.G.M. shall follow the procedure as laid out in Section 13, General Meetings, in the Constitution.

AGM visitors

Any Club member may attend the Association AGM as an observer providing they notify the Association in writing of their intention 30 days prior to the meeting.

A member Club or individual member attending the AGM does not have any voting rights.

Speaking time for non Executive members shall be at the discretion of the Chairman. Visitors when present would be expected to leave the meeting at the conclusion of general business

Remits

The procedure and time-frame for submitting remits and Honorary Life Membership nominations shall be :

- (1) April, call for Remits and Honorary Life Membership nominations.
- (2) July, return of Remits/ Honorary Life Membership nominations/Officer nominations, for Executive Committee meeting.
- (3) August, circulate Remits/Honorary Life Member nominations to Clubs.
- (4) Zone Directors are available to ensure that Clubs understand the remits.
- (5) Club votes returned to the Zone Director 2 weeks prior to the A.G.M.
- (6) At the AGM remits collated.
- (7) All passed remits become effective immediately and if any are Constitutional changes the NZHRA Constitution must be amended and a copy forwarded to the Registrar of Incorporated Societies.

Life Members

Nominations for Life Membership to the Association shall be called for each year from member Clubs.

Nominations can be for both past or present Members.

Life membership will only be bestowed upon those nominees who have performed outstanding service to the Association and / or the sport of Hot Rodding.

Refer to Constitution Section for full details on Life Membership.

Release of Information

Each member Club will annually be required to sign a Release of Information form allowing the Association to receive and issue any and all information in reference to member Clubs and the Association as it deems necessary within the terms and conditions contained in Section 18 of the Association Constitution.

Financial Year and Adoption of Annual Financial Statement

The Association financial year will commence on the first day of July and conclude on the thirtieth day of June next.

At the conclusion of each financial year a set of Annual Accounts of the Association will be prepared and audited by a Chartered Accountant, and a copy provided to each member Club prior to the AGM.

Each member Club will forward a proxy vote through their Zone Director for the acceptance or otherwise of the audited annual accounts of the Association by the next AGM.

Club Membership List

Each year in conjunction with payment of the required Association Club and Member affiliation fee, as per the Levies & Fees schedule, each Club Secretary is to provide a complete list of all current Financial Members, their addresses and where possible, contact phone numbers.

N.Z.H.R.A. EXECUTIVE COMMITTEE MEETINGS

General Meetings

The Executive Committee meets on a regular basis, generally in the months of March, July and November. The November Executive Meeting usually held in conjunction with the Association's Annual General Meeting.

The purpose of the Executive meetings are :

- (a) To table and discuss any and all issues of Association business as a result of Zone meetings of member Club delegates held prior to each Executive meeting.
- (b) To handle the forward planning, management, promotion and everyday operations for the wellbeing of the Association.

In general, meetings are held in a main centre to keep flight costs down and can easily be convened in any of the 11 NZHRA Zones should an invitation or any other relevant reason arise.

Special General Meetings

Additional Executive Committee meetings can be convened for any necessary reason under the terms of the Constitution, Section 13 clauses (14) & (15)

Attendance

Any member Club or individual member may attend an Executive Committee meeting or Special General meeting providing prior notice of this intention is forwarded in writing to the Association's head office 30 days prior. All costs to attend are born by the visitor.

Non executive attendees do not have voting rights but can address the meeting at the discretion of the Chairperson.



N.Z.H.R.A. BY-LAWS

General

Items contained in this section, while not included in the Constitution are none the less considered to be rules and policies put in place either by Executive Committee decision or by remit at an Annual General Meeting and as such are to be strictly adhered to by all financial Member Clubs and their Members.

In the event of any of the rules and regulations contained in this Rule Book contradicting the current Constitution of the New Zealand Hot Rod Association Inc, the Constitution shall be the correct ruling.

National Event Funding

The New Zealand Hot Rod Association in past years used to make a grant to the hosts of the National Show and the Street Rod Nationals Rod Run. In 1997 this policy was changed to a loan status the amount being determined by the money available for such purposes at the time. It is available to the hosts of these events but must be repaid after the event.

In the case of the event running at a considerable financial loss, the NZHRA Executive may consider waiving the repayment but each case would be considered on it's merits.

A loan application form may be obtained from the NZHRA Office.

Zone Meetings

Zone Directors are required under the NZHRA Constitution, to hold a certain number of meetings with delegates of the Clubs within their respective Zones throughout the year.

It is the Zone Directors responsibility to :

- (1) Advise Clubs of the meeting date & venue, record minutes of these meetings and supply each Club and the NZHRA Executive with a copy and forward to NZHRA any information questions or otherwise submitted by member Clubs.
- (2) Keep a register of delegate's attendance.

It is each Clubs responsibility to :

- (1) Ensure that the Zone Director is aware of their delegates name address & phone number.
- (2) To send a delegate to every Zone Meeting or if he or she is unable to attend to ensure a replacement who is capable of reporting back to their Club.

FORMING AN AFFILIATED NZHRA CLUB

Requirements

Below are listed the requirements to start a Hot Rod Club and become affiliated to the New Zealand Hot Rod Association (Inc).

- (1) The minimum number of members required is fifteen (15) for the Club to become an Incorporated Society.
- (2) A meeting of these members must be called at which the Election of Officers of the Club must be conducted. The Officers required are. President, Secretary, Treasurer and Committee members.
- (3) Minutes must be kept of this and all subsequent meetings.
- (4) A Constitution should be drawn up to suit the needs of the particular club.
- (5) The club should then start the process of becoming an Incorporated Society under the "Incorporated Societies Act 1908". Contact the nearest office of the Justice Department in the phone book and they will be able to send you the information required. It can take up to three months to have Incorporation approved.
- (6) A bank account should be arranged in the name of the Club with two or three signatures required to withdraw money.
- (7) A Post Office Box Number should be obtained in the name of the Club.
- (8) Each Member Club's Annual General Meeting should be held at some point prior to June 30th each year in order that Club Fees may be collected in time to pay NZHRA affiliations due July 1st each year.

NOTE. A solicitor should be consulted for the drawing up of a Club's constitution, or alternatively consult the Registrar of Incorporated Societies. They have brochures dealing with requirements of Incorporation.

Once the above requirements have been completed the Club concerned can then apply to NZHRA for affiliation. Clubs within the zone that the new Club will be based are contacted by their Zone Director who will convene a meeting with delegates from existing Clubs and representatives of the new Club. If there are no serious objections to the new Club being affiliated, the Zone Director will advise the NZHRA Secretary to forward all relevant information to the new Club.

NZHRA NATIONAL & PROVINCIAL EVENTS

Introduction

This section refers to NZHRA National & Provincial events such as the National Rod Run and National Show. It can also be used as a guideline for similar Provincial events in conjunction with the relevant conditions outlined in the Event Sanctioning section.

Guideline material on the organizing and promoting of these events is available to all member Clubs, from the NZHRA office.

At no time will the Association allow a conflict of dates with National events unless permission is granted by the National Event host club. It is therefore recommended that any Clubs anticipating staging such an event, contact the NZHRA Office at an early stage so that every assistance can be provided.

NATIONAL AND PROVINCIAL ROD RUNS

NZHRA

The following are the primary responsibilities of NZHRA toward the NZHRA Street Rod Nationals.

Preliminary work will be carried out through the NZHRA Head Office.

During the event this responsibility will be handled by the Zone Director and any other Executive Committee members in attendance.

PRE-EVENT

Once Sanctioning application has been received the Assoc. shall :

- (1) Ensure satisfactory sanctioning documentation and appropriate fees have been forwarded. This should be in accordance with the 'Sanctioning Procedures' section of this Rule Book.
- (2) Provide host Club(s) with the NZHRA guide to hosting the Street Rod Nationals.
- (3) Provide host Club(s) with the NZHRA Street Rod Nationals Judging Procedure.
- (4) Provide a list of all current affiliated members.
- (5) Prepare and enter into Sponsorship Contractual Agreements (if applicable).

One Month Pre-Event

- (1) Check the Entry List (with vehicle registration numbers) for member affiliation and vehicle certification details.
- (2) Arrange for entry and accommodation if needed for NZHRA's President, or in the Presidents absence, the Vice President.
- (3) Arrange for the NZHRA site to be available at a mutually satisfactory location.
- (4) Provide event hosts with driving event scrutineering forms.
- (5) Obtain, prepare (and engrave where necessary) all NZHRA trophies, which include :
 - ~ Top Hot Rod
 - ~ Top Street Machine
 - ~ Top Participant
 - ~ Ron Lough Memorial Trophy: Best Represented Club.
 - ~ Ron Short Memorial Trophy: Best Participating Family.
 - ~ Best Nostalgia Vehicle

There will be 20 other awards, these being the Top 10 Hot Rods and 10 Top Street Machines.

The Association will provide miniatures to go with all NZHRA trophies.

Criteria for Determining Awards

- (1) LONG DISTANCE is to be based on the number of kilometres travelled (based on a bonafide New Zealand Touring Map), not including Cook Strait, in the straightest possible route.
- (2) RON LOUGH MEMORIAL BEST PARTICIPATING CLUB SHIELD is to be awarded to the NZHRA Member Club who has the greatest number of eligible vehicles in attendance, not the highest number of entrants. This would normally be determined from the host club(s) entry list database This award is to be presented by an NZHRA Official.
- (3) RON SHORT MEMORIAL BEST PARTICIPATING FAMILY SHIELD is to be determined jointly by NZHRA and the host club(s) and awarded to the family who has been noticeably the most actively involved in all facets of the event. This award is to be presented by an NZHRA Official,
- (4) BEST NOSTALGIA VEHICLE TROPHY is to be determined by the NZHRA. Officials in attendance and awarded to the vehicle which best reflects the criteria set down by NZHRA for the category as in the Show Classes section of this Rule Book.

This award is to be presented by an NZHRA Official.

At the request of the event host NZHRA may assist the officials with the determination of other awards

Overseas Entrants

All cars entered by overseas entrants are required to comply with all Government Land Transport regulations necessary for that vehicles temporary use on NZ roads.

Overseas cars will not be eligible to take part in any competitive driving skill events or be eligible for NZHRA awards.

Arrival at the Event

- (1) Check recently affiliated entrants against updated Member Affiliation Lists.
- (2) Be available to assist in checking vehicles certification status.

Note: All vehicles must carry current registration and warrant of fitness and certification or stock sticker where applicable.

Driving Events

- (1) Brief those involved in running the driving events as to what is required in terms of event safety, drivers behaviour, etc.
- (2) Oversee the driving events, ensuring that the courses are in accordance with the Sanctioning Approval, and that the events are conducted in a safe manner, with due regard to potential vehicle speed and spectator safety.

Event Safety Plan

Each club must complete and have approved an Event Safety Plan before sanctioning can be completed. It must be adhered to and a copy should be available at all relevant events.

Copies are available from NZHRA Office.

Points Collation

- (1) Assist the event hosts with the collation of points relating to the Top Ten Hot Rods, Top Ten Street Machines, Top Participant and general assistance in any other areas of prize awarding that the hosts may require including assistance from NZHRA with establishing Best Represented Club, Long Distance, Hard Luck Best Participating Lady, etc if required.
- (2) The collation of points is greatly simplified through an excellent computer programme the Association has developed and is available

to event organizers. This computer software will be controlled by the NZHRA.

- (3) Voting forms: Nationals Top 10 voting forms available from NZHRA office.
- (4) One voting form per entered vehicle.

It is the responsibility of the NZHRA Official to ensure that all vehicles and/or vehicle owners are eligible for the prizes they are to receive, in terms of current affiliation, vehicle regulatory and Certification requirements, and check for modifications etc where necessary.

Prizegiving

NZHRA is to provide advice to the host club/s in relation to the prizegiving procedure if required. The NZHRA Official involved should ensure that the following matters are addressed.

1. By arrangement with the event hosts before prizegiving ceremonies, it should be ensured:
 - (a) That NZHRA's contribution is acknowledged.
 - (b) That the order of awards are appropriate
 - (c) That the Top Participant award emphasis is not overstated beyond that given to Top Hot Rod and Top Street Machine.
 - (d) Any other points that seem relevant at the time.
2. During the prizegiving ceremonies it will be the duty of an NZHRA Official, usually the President to present the NZHRA Awards.
 - (a) The Ron Lough Memorial Best Participating Club Shield,
 - (b) The Ron Short Memorial Best Participating Family Shield,
 - (c) NZHRA Best Nostalgia Vehicle Trophy,
 - (d) Top Hot Rod.
 - (e) Top Street Machine.
 - (f) Top Participant.
 - (g) To assist the event host club(s) with the presentation ceremonies in any way they require.

Post Event

1. At the conclusion of the event it will be the responsibility of NZHRA to:
 - (a) Ensure that all result lists are correct and complete.
 - (b) Complete any contractual agreements with the host club(s) in terms of NZHRA input etc.
 - (c) Receive from the Host Club a complete Financial Report on the promoted event.

NATIONAL AND PROVINCIAL HOT ROD SHOWS

Any number of Provincial Shows can be held in any one year throughout the country.

Clubs presenting these shows may delete classes as they see fit, but may not add to them, and may also restrict entries to certain types of vehicles or years, (e.g. Pre 49 etc) however these restrictions must not be detrimental to the sport, and if considered to be so by NZHRA, sanctioning may not be granted.

The National Show is held once per year and clubs presenting this show should remember that this is the prestige event of the year, and must be arranged accordingly.

Vehicles are judged on a set of criteria set out on show judging sheets. these criteria are based on the concept of degree of difficulty (see pages 36-40 for examples).

Show Regulations

1. All classes in the Rule Book must be catered for at NZHRA sanctioned National Shows. No restrictions on entry may be placed on this show except where vehicles are of an exceptionally scruffy appearance, or where they may not conform to the spirit of Hot Rodding, or maximum entries have been received.
2. Host Clubs are required to furnish the NZHRA Executive with an audited Financial Report of any National Show within a period of six months after the close of the event. NZHRA Executive has the discretion to make available these Financial Statements, along with a compendium of event planning and promotion, to future hosts of the event if requested.
3. For both Provincial and National Shows travelling monies must be paid to all competitors at the rate of \$15.00 per 100km from competitor's residence to the show venue and back. Clubs who feel they cannot fulfil the travelling money obligation, must apply to NZHRA for a dispensation when seeking sanction approval. Each application will be treated on it's own merits and dispensation will not automatically be granted. If dispensation is granted, all entry forms must carry the statement that travelling money will not be paid.
4. A vehicle may only be entered in one of sections A, B, C and D. (Refer to Show Classes listing)
All vehicles are automatically entered in the classes in Section E. Refer to various class requirements.
5. All classes in Section E are compulsory, except in the case where there

are no Competition cars entered. In this instance, Best Competition Engine may be deleted.

6. All vehicles entered in the show must have their batteries disconnected whilst in the venue and for the duration of the show.
7. NZHRA shall supply the judges and it shall be their duty to supervise the judging and totalling of points.
8. The NZHRA Judging panel's decision is final and may be revised only upon appeal to NZHRA before or during the show, and this appeal shall be discussed by the Head Judge and the Show Committee Chairperson.
9. Under no circumstances will a judging decision be reversed except where a practical error has been made on the judge's part (i.e. totalling of points, wrongly classified car etc)
10. It is the duty of all entrants to ensure that vehicle information sheets accompanying their vehicle be truthful in regard to modifications carried out to any part of the vehicle
11. All vehicles must have bonnet, boot lid, and a door in an open position if the entrant wishes the engine compartment, boot area and interior to be judged Should any be closed, the judges will assume the entrant does not want that part of the vehicle to be judged
12. Where an entrant displays more than one vehicle, show passes, social passes etc must also be issued for extra vehicle.
13. Displays around vehicles must not contain materials that may present a fire hazard.
14. Host Clubs have the discretion to exclude the use of previously gained trophies to be included in vehicle displays. If this option is taken it must be clearly stated on all entry forms.
15. Vehicle entrant must be current NZHRA member with the exception of vehicles entered into Competition Class where financial members of NZDRA may also enter.



SHOW CLASSES

Section A. Hot Rod (Pre 49 Classes)

1. Best Stock

Any post 1927, pre 49 Vehicle that retains stock running gear having an appearance similar to when the vehicle was produced. Minor changes allowed such as hydraulic brakes.

2. Best Modified Stock Roadster

3. Best Modified Stock Coupe

4. Best Modified Stock Sedan

5. Best Modified Stock Pickup

6. Best Modified Stock Tourer

Any pre 49 vehicle fitting the basic description that retains stock appearance with the exception of: louvers, upholstered running boards, filled roof, guard removal or modified, firewall modification, bonnet removal and tilt fronts wheels and other minor accessory changes. Mechanical changes are allowed.

These changes are allowed in Modified Stock class.

7. Best Custom Hot Rod Roadster

8. Best Custom Hot Rod Coupe

9. Best Custom Hot Rod Sedan

10. Best Custom Hot Rod Pickup

11. Best Custom Hot Rod Tourer

The above classes are for any pre 49 vehicles fitting the basic description with any major body and mechanical modifications ie. Roof chops, sectioning or channeling.

12. Best Bucket

Applies to Buckets of American origin or replicas of same, pre 39. In the case of Buckets with pickup trays less than 762 mm long, or fitted with turtle decks, those vehicles must remain in this class.

NOTE: A 1927 style Ford 'T' with a turtle deck is a custom Hot Rod Roadster.

13 Best Pre 49 Commercial

Class includes Panel Van, Woody, Sedan Delivery, C-Cabs whether in Modified Stock or Rod form.

Section B. Street Machine (Post 48 Classes)

14. Best Stock

Any Post 48 vehicle that remains stock running gear having an appearance similar to when the car was produced. Minor changes such as disk brakes, seat belts and other safety equipment.

NOTE: No custom equipment is permitted eg, mags, custom paint.

15. Best Classic Sedan

16. Best Classic Coupe

17. Best Classic Convertible

Any post 48 vehicle fitting the basic description that retains stock appearance with exception of wheel and minor accessory changes.

18. Best Street Machine, Sedan

19. Best Street Machine, Coupe

20. Best Street Machine Convertible

Any post 48 vehicle that retains stock appearance with the exception of minor accessory changes. Any mechanical and custom equipment allowed, (includes engine swaps, suspension changes, blower).

21. Best Custom

Applies to post 48 vehicles of any origin. Caters for a custom vehicle with a major body change eg, top chop, body sectioning etc.

22. Best Post 48 Commercial

Any post 48 vehicle, van, pickup, utility.

NOTE: Major body alterations does not include, louvers, sunroofs, bonnet scoops, bonnet removal, tilt fronts.

Section C. Competition

23. Best Competition

Applies to all competition only vehicles. If 3 or more entries in any section of this class are received, the class may be divided further, ie. Dragster, Altered etc. Drag Bikes also enter this section. B

Section D. Open

24. Best unfinished

Applies to unfinished vehicles. Judged on vehicle showing most promise and ingenuity in design and construction. If vehicle is warranted and being driven on the street, it is not eligible for this class. Cars may only be entered in this class twice. Paint on unfinished cars will not be judged for that category.

25. Best Chopper

Applies to motorcycles in modified street form.

NOTE: Motor cycles will be judged under a separate points system to those of cars.

Section E, Minor Classes

All vehicles are eligible for Classes 26 to 30 with the exception of Unfinished and Choppers.

26. Best Interior

Includes vinyl tops, boots and carson tops complete.

27. Paint Section

Each car is only eligible for one of the following classes A, B, & C. Entrants choice is to be noted on entry form. Subject to head NZHRA Judges approval.

- (a) Best Paint: Applies to lacquer, enamel and acrylic, including iridescent or wildfire finishes.
- (b) Best Flake: Applies to metal flake.
- (b) Best Custom Paint: Applies to most outstanding paint job in design and multi colour eg. Scallops, flames, marbling and art work.

28. Best Engineered

Applies to the vehicle displaying the most ingenious and safest method of mechanical construction.

29. Best Competition Engine

Applies to the best competition engine. Judged on modification and installation. Applies to competition vehicles only.

30. Best Engine

Applies to best appearing and modified engine in any Custom or Hot Rod. Operational motors only will be considered. May be split into best Side-valve and best OHV if 3 or more entries are in both classes.

31. BEST CLUB DISPLAY (OPTIONAL)

Incentive scheme for the most imaginative and ingenious Club display. Judged by NZHRA Head Judge. May be changed to Best Represented Club. Host Club not eligible.

32. PEOPLE'S CHOICE

Voting forms should be supplied with public admission to the show and a locked box placed by the entrance to receive completed forms. Voting should close to allow sufficient time to count votes.

33. SWEEPSTAKES

Presented to the Show entrant who has accumulated the highest number of points overall from all relevant judging categories for any single car.

Best Nostalgia Car (Pre 49 classification)

A Show Class at National Shows and Provincial Shows where cars meeting the 'Nostalgia' criteria are judged by the NZHRA Judges from amongst all eligible entries. This class can not be entered specifically or solely by entrants.



Organising a Show

To assist with the planning and operation of a successful Show, NZHRA has compiled a “Guide to Show Promotion”, which is available upon request from the Association Head Office. It outlines and provides examples of most all aspects of show organising and may be especially helpful to first time Host Clubs.

Eligibility

1. For a vehicle to be entered and judged in an NZHRA sanctioned show, the entrant must belong to an NZHRA affiliated Club and be in possession of a current NZHRA affiliation card and a sticker displayed on the vehicle's window. These numbered affiliation cards are forwarded to each club member upon receipt of their affiliation fees and bear a coloured sticker showing the year . A corresponding NZHRA sticker should be attached to the windscreen, of the same colour to that on the member's card. Failure to provide affiliation numbers, where required on the entry form will result in the vehicle either being banned from the Show, or not judged. Similarly, failure to display a current affiliation sticker on the vehicle windscreen while entered in the show will result in the same action.
2. All modified vehicles belonging to NZHRA members must be certified under the NZHRA Low Volume Vehicle Certification programme and must carry a Compliance Plate with the exception of Unfinished and Competition category cars.
3. Stock class cars must display a NZHRA `Stock` sticker on windscreen.
4. Each vehicle entered must fall within the definitions of Classes 1-30.
5. The NZHRA Head Judge can change an entrant's class if they consider that the vehicle is not eligible for the class entered.
6. A separate entry form is required for each vehicle if more than one is entered by the same person.
7. A vehicle information sheet must be filled out and returned with the entry form.

NZHRA Show Judges & Responsibilities

1. N.Z.H.R.A. Show Judges are selected from the Executive Committee. A Head Judge is appointed and confirmed by the Executive Committee at the AGM every two years. The Head Judge will attend every show where possible and co-ordinate judging. In case of disputes, the entire judging panel will be involved. The Head Judge has the final decision. The President of N.Z.H.R.A. will also attend every Show where possible. If the Head Judge is not available for a particular show another executive member with show experience will be appointed. Only N.Z.H.R.A. judges may serve at an N.Z.H.R.A. sanctioned event.
2. Judges on duty must be
 - efficient, honest, thorough, competent and be fully conversant with all areas of judging responsibility.
 - Impartial in their deliberations exempting themselves from their duties if personally involved in the issue under discussion.
 - Dressed in the uniform as supplied or specified by N.Z.H.R.A.
 - Courteous under all conditions however trying. At no time shall they lose their composure or objectiveness.
 - Dedicated to the sport of Hot Rodding and to the N.Z.H.R.A.
3. Judges may have cars entered in the Show in which they are judging on the condition they do not judge their own vehicle for the particular class they are responsible for.

Judges who have had any input into a vehicle such as having painted it or similar, must not be responsible for that area of judging on that particular vehicle.



SHOW JUDGING SHEET

BODY SECTION

1311/12E

| NUMBER | | | | | | | | | | | | | |
|------------------------|---|----|----|----|----|----|----|----|----|----|--|--|--|
| COMMENTS | | | | | | | | | | | | | |
| | BODY (NO DENTS/RIPPLES) | 0 | 15 | 20 | 25 | 30 | 35 | 40 | 45 | 50 | | | |
| MODIFIED STOCK | PANEL ALIGNMENT | 5 | 10 | 15 | 20 | 25 | 30 | | | | | | |
| STREET MACHINE | HEAD LIGHTS CHANGED | 5 | 10 | 15 | 20 | | | | | | | | |
| COMPETITION | TAIL LIGHTS CHANGED | 5 | 10 | 15 | 20 | | | | | | | | |
| CUSTOM HOT ROD, | GLASS CHANGED | 0 | 10 | 15 | | | | | | | | | |
| BUCKETS, | CHANGES NOT LISTED (FIREWALL, FLOOR, BODY, ETC) | 5 | 10 | 15 | 20 | | | | | | | | |
| | PRESENTATION | 5 | 10 | 15 | 20 | 35 | 40 | | | | | | |
| | ORIGINAL FACTORY OPTIONAL (EXTRAS, TOOLS, ETC) | 5 | 10 | 15 | 20 | 25 | 30 | | | | | | |
| | TILT FRONT | 5 | 10 | 15 | 20 | 25 | 30 | 35 | 40 | | | | |
| | BONNET (HOOD BLANKED) | 5 | 10 | 15 | 20 | | | | | | | | |
| | HOOD ALTERED | 5 | 10 | 15 | 20 | | | | | | | | |
| | SCOOPS | 5 | 10 | 15 | 20 | | | | | | | | |
| | HEAD LIGHTS FRENCHED | 5 | 10 | 15 | 20 | 25 | 30 | | | | | | |
| | GRILLS CHANGED (COMPLETE) | 15 | 20 | 25 | 30 | | | | | | | | |
| | GRILL MODIFIED | 10 | 15 | 20 | 25 | | | | | | | | |
| | ALTERED FRONT BUMPERS | 5 | 10 | 15 | | | | | | | | | |
| | CHANGED FRONT BUMPERS | 5 | 10 | 15 | | | | | | | | | |
| | FRONT NERF BAR | 5 | 10 | 15 | 20 | 25 | | | | | | | |
| | FRENCHED PAN (FRONT AND RECESSED NO. PLATE) | 5 | 10 | 15 | 20 | | | | | | | | |
| | FENDERS MODIFIED | 5 | 10 | 15 | 20 | 25 | 30 | | | | | | |
| | FENDERS CHANGED | 5 | 10 | 15 | 20 | 25 | 30 | | | | | | |
| | ALTERED SIDE MOULDINGS | 5 | 10 | 15 | 20 | | | | | | | | |
| | CHOPPED TOP | 20 | 25 | 30 | 35 | 40 | 45 | 50 | 55 | | | | |
| | FILLED ROOF | 10 | 15 | 20 | 25 | 30 | 35 | 40 | | | | | |
| | CHANNELLED | 10 | 15 | 20 | 25 | 30 | 35 | 40 | | | | | |
| | SECTIONED | 10 | 15 | 20 | 25 | 30 | 35 | 40 | | | | | |
| | BOOT (TRUNK BLANKED) | 5 | 10 | 15 | | | | | | | | | |
| | TAIL LIGHTS FRENCHED | 5 | 10 | 15 | | | | | | | | | |
| | ALTERED REAR BUMPER | 5 | 10 | 15 | | | | | | | | | |
| | CHANGED REAR BUMPER | 5 | 10 | 15 | | | | | | | | | |
| | REAR NERF BAR | 5 | 10 | 15 | 20 | 25 | | | | | | | |
| | FRENCHED PAN (REAR AND RECESSED NO. PLATE) | 5 | 10 | 15 | 20 | | | | | | | | |
| | PICK-UP BOX (ALTERATIONS) | 10 | 15 | 20 | 25 | 30 | 35 | 40 | | | | | |
| | PICK-UP BOX CHANGED (COMPLETE) | 10 | 15 | 20 | 25 | 30 | 35 | 40 | 45 | 50 | | | |
| | RUNNING BOARDS CHANGED | 5 | 10 | 15 | 20 | 25 | | | | | | | |
| STOCK ONLY | PRESENTATION | 5 | 10 | 15 | 20 | 25 | 30 | | | | | | |
| | BODY (NO DENTS OR RIPPLES) | 10 | 15 | 20 | 25 | 30 | 35 | 40 | 45 | 50 | | | |
| | HUB CAPS (CORRECT MODEL AND CONDITION) | 5 | 10 | 15 | 20 | 25 | | | | | | | |
| | ORIGINAL FACTORY OPTIONAL EXTRAS (TOOLS, ETC) | 5 | 10 | 15 | 20 | 25 | 30 | | | | | | |
| TOTAL | | | | | | | | | | | | | |

SHOW JUDGING SHEET

| ENGINEERING SECTION | | | | | | | | | | | 2056/12E | |
|--|----|----|----|----|----|----|----|----|----|--|----------|--|
| NUMBER | | | | | | | | | | | | |
| COMMENTS | | | | | | | | | | | | |
| CHROME CHASSIS COMPONENT | 10 | 15 | 20 | 25 | 30 | 35 | 40 | | | | | |
| CLEAN | 5 | 10 | 15 | 20 | 25 | 30 | 35 | 40 | 45 | | | |
| PAINTED CHASSIS | 5 | 10 | 15 | 20 | 25 | 30 | 35 | | | | | |
| FRONT AXLE, STEERING PARTS | 5 | 10 | 15 | 20 | 25 | 30 | | | | | | |
| REAR HOUSING, SHOCKS BRACKETS | 5 | 10 | 15 | 20 | 25 | | | | | | | |
| TRANSMISSION | 5 | 10 | 15 | 20 | 25 | 30 | | | | | | |
| FLOOR PAINTED | 5 | 10 | 15 | 20 | 25 | 30 | | | | | | |
| BELLY PAN | 15 | 20 | 25 | 30 | 35 | | | | | | | |
| TYRES | 5 | 10 | 15 | 20 | | | | | | | | |
| WHEELS | 5 | 10 | 15 | 20 | | | | | | | | |
| WOF | 0 | 5 | | | | | | | | | | |
| BRAKES COMPLETE CHANGE FRONT | 20 | 25 | 30 | 35 | 40 | | | | | | | |
| SPLIT PINS, FASTNERS, LOCKNUTS | 0 | 5 | | | | | | | | | | |
| STEERING SWAP | 20 | 25 | 30 | 35 | 40 | | | | | | | |
| POWER STEERING | 5 | 10 | 15 | 20 | 25 | | | | | | | |
| MODIFIED FRONT SUSPENSION | 20 | 25 | 30 | 35 | 40 | | | | | | | |
| HAND BUILT FRONT SUSPENSION | 20 | 25 | 30 | 35 | 40 | 45 | 50 | 55 | 60 | | | |
| CHANGED FRONT SUSPENSION | 10 | 15 | 20 | 25 | 30 | 35 | 40 | | | | | |
| ROLL BAR | 10 | 15 | 20 | 25 | 30 | | | | | | | |
| ROLL CAGE | 20 | 25 | 30 | 35 | 40 | | | | | | | |
| AIR CONDITIONING FITMENT | 5 | 10 | 15 | 20 | 25 | 30 | | | | | | |
| DUAL CIRCUIT BRAKE CYLINDER | 5 | 10 | 15 | 20 | 25 | | | | | | | |
| HAND BRAKE INSTALLATION CONDITION | 5 | 10 | 15 | 20 | 25 | | | | | | | |
| DRIVE SHAFT LOOPS | 5 | 10 | 15 | 20 | 25 | | | | | | | |
| WIRING BRAKE FUEL LINES (LAYOUT & ATTACHMENT) | 5 | 10 | 15 | 20 | 25 | 30 | 35 | 40 | | | | |
| EXHAUST (EXCLUDING HEADERS) | 5 | 10 | 15 | 20 | 25 | 30 | | | | | | |
| SCRATCH BUILT FRAME | 40 | 45 | 51 | 55 | 60 | 65 | 70 | | | | | |
| COMPLETE CHASIS CHANGE | 20 | 25 | 30 | 35 | 40 | 45 | 50 | | | | | |
| BOXED FRAME | 10 | 15 | 20 | 25 | 30 | 35 | 40 | 45 | | | | |
| MODIFIED X-MEMBERS (NOT 4 SCRATCH BUILT FRAME) | 10 | 15 | 20 | 25 | | | | | | | | |
| ENGINE & TANSMISSION SWAP | 10 | 15 | 20 | 25 | 30 | 35 | 40 | | | | | |
| HAND MADE PARTS | 10 | 15 | 20 | 25 | 30 | | | | | | | |
| BRAKES COMPLETE CHANGE REAR | 10 | 15 | 20 | 25 | 30 | 35 | 40 | | | | | |
| MODIFIED REAR END | 10 | 15 | 20 | 25 | 30 | | | | | | | |
| HAND BUILT REAR SUSPENSION | 20 | 25 | 30 | 35 | 40 | 45 | 50 | 55 | 60 | | | |
| CHANGED REAR END | 10 | 15 | 20 | 25 | 30 | 35 | 40 | | | | | |
| TOTAL | | | | | | | | | | | | |

Head Judges Responsibilities

BEFORE THE SHOW

Obtain from the Show Manager, a list of trophies and classes catered for

Obtain from the Show Manager all entry forms received.

Obtain a full set of judging sheets.

Check each entrants eligibility and affiliation number and compliance plate number.

DURING THE SHOW

Observe all aspects of the event and assist all participants and the public wherever possible.

Arbitrate in any immediate non-competitive disputes when requested and deliver a finding to the Show Manager.

Receive all competitive complaints and formal protests and where possible, deliver a finding, advising all entrants and officials of NZHRA policy, rules and procedure.

Collate their respective points and assist in the collation of points for final class placings.

Judges should remain at the venue until such time as all points have been tallied and verified, and the results handed over to the Show Manager.

Interpretations

Where a situation is not specifically covered by existing rules, any person at the event may ask the NZHRA Judging Panel, through the Head Judge, for an interpretation. The enquirer must be advised that the ruling given is only valid for that event and only until a firm ruling is issued. The Show Manager and other affected personnel must also be advised.

Protests

Refer to relevant 'Protest' section of Rule Book.

CLOSED ROAD 1/8 MILE STREET DRAGS

Refer to separate NZHRA publication: "1/8 Mile Drag Racing Handbook" available from NZHRA Head Office.

PROTESTS

Right to Protest / Appeal

Any competitor at a NZHRA sanctioned, competitive event has the right to protest on any of the following grounds.

- (a) Entry of any entrant/competitor and/or vehicle.
- (b) Classification of any entrant/competitor vehicle.
- (c) Results or points awarded any competitor.
- (d) Penalties incurred by a competitor.
- (e) Application of rules governing the competition.
- (f) Any issue not covered by the preceding, but considered legitimate by the Head Official and/or Area Steward at the time.

Protest Time Limit

All protests must be lodged within 1 hour of the issue taking place to which the protestor makes the complaint.

Protest Procedure

- (a) Initially all protests are to be directed toward the Head Official and/or Area Steward on the day and discussed verbally. The official shall give any rule interpretation or operating procedure as required relevant to the protest. If the protesting party remains unsatisfied, then a formal protest must be made in writing.
- (b) A formal protest is to be made in writing and shall contain all details outlining why the protest is made, quoting where possible the relevant rules and/or regulations concerned.
- (c) A \$20.00 fee is required to accompany all formal protests.
- (d) Should any dismantling of a vehicle be involved the \$20.00 fee goes to the person in the right and the person in the wrong must then account for the total cost of dis-assembling and re-assembling any portion of the

vehicle involved. Prior to any dis-assembly a further \$180.00 must be deposited with the Area Steward, which might be applied to any work carried out on the protested vehicle. The inspection may be carried out on the spot if practical or alternatively the protestee will have 48 hours to present the vehicle to a mutually agreeable place for inspection. The vehicle may be marked to prevent any pre-inspection interference. If any attempt is made to alter the vehicle before inspection the protest will be upheld regardless.

- (e) The inspection will be carried out by a suitably qualified person appointed by the Area Steward.
- (f) If the protestor or protestee is not satisfied with the findings or decision of the Area Steward or other such appointed official, then they may, upon payment of a \$200.00 fee, appeal to the NZHRA board prior to any final judging and/or relevant rounds of competition.

The board shall consist of the Area Steward and the other Head Official/Judge. (In the event that any of the representatives are involved in the dispute, then another of the promoting Clubs officials shall take their place). Where possible the Appeal board shall meet and deliver a finding prior to any further judging or rounds of competition.

- (g) With respect to the appeal fee, if the appeal is upheld the fee is returned, if declined the fee is retained by the NZHRA.

Further Appeal

If the protestor or protestee is further not satisfied with the findings of the Appeal board then the Appeal board decision can be appealed to a Tribunal.

COMPOSITION

A tribunal will be instigated by NZHRA and may consist of one or other of the following:

- (a) Two committee members plus two current NZHRA club members appointed by NZHRA of good standing and not involved in the issue and not competing in the same category or in any way involved at the time the protest was originally lodged.
- (b) A Justice of the Peace, a Stipendiary Magistrate or a Judge of the Supreme Court.

It will be at the discretion of NZHRA which tribunal will be convened.

TYPES OF TRIBUNAL

There are two types of tribunal:

- (a) Investigation. Being convened to formally investigate any matter as deemed necessary by the NZHRA and and delivering a report to NZHRA.
- (b) Competitor. Being convened to hear a charge of breach of NZHRA Rules against any entrant or driver as a result of their participation in a NZHRA sanctioned event. Such charges as laid by the Area Steward, who is then responsible for the presentation of the charged material at the tribunal.

The Steward and the Defendant must be advised at least 14 days in advance in writing of the time and place of sitting and the exact charge being heard. The defendant has the right to be represented by an independent advocate and there is no restriction on the witnesses called. Once all material is presented, the tribunal must retire to decide firstly if the charges are upheld, secondly the penalty to be imposed ie. A suspension, a full disqualification or disbarment, is to be made plus the term.

All decisions are by majority vote.

Appeals by a competitor against the finding of the tribunal must be lodged in writing with NZHRA within 14 days of the defendant being handed any notice of penalty which automatically suspends such penalty until the appeal is heard. A fee of \$100.00 must be submitted with the appeal and the Appeals Board decision shall be final.

The Appeals Board shall comprise the full Executive of NZHRA.



Penalties

There are 5 levels of action against a competitor who breaks the rules or acts in a manner to the detriment and / or safety of the sport.

(1) WARNING

This is delivered verbally on the spot by the Area Steward immediately the breach is personally observed or reported and reasonably substantiated. Consists of advising the competitor of the breach and that should it recur they render themselves liable for more severe action. This can be for such things as disobeying minor instructions, directions and any other regulations applying at the event being competed at.

(2) REPRIMAND

This can be given by the Area Steward and any other controlling Head Official at the event jointly, or as a result of a Tribunal decision and consists of advising the competitor of the breach in detail in writing, and that should it recur, the competitor can automatically receive a disqualification and/or suspension. This penalty is intended for more major infractions of event instructions and directives than those incurring a warning.

(3) SUSPENSION

This can be recommended by the Area Steward or other Head Official or Judge and consists of the immediate terminating of the competitor and the vehicle for the remainder of the event.

This can only be instigated in the presence of the competitor after the breach has been substantiated to the satisfaction relevant Official or Area Steward.

(4) FULL DISQUALIFICATION

A disqualification can only be instigated by a Penalty Tribunal and for a period of no less than one month and no more than six months. Disqualification commences immediately the decision is handed to the competitor in writing. Any person competing while under disqualification automatically incurs a further six months penalty on termination of the original. Instigation of this penalty is withheld if an Appeal is lodged. Terms of suspension are naturally related to the seriousness of the breach but terms of more than three months are usually for serious breaches of safety or cheating to gain prestige or financial reward.

(5) DISBARMENT

A disbarment can only be instigated by a Penalty Tribunal and may continue for an indefinite period. Disbarment commences immediately the decision is handed to the offender in writing. This penalty may be instigated only for serious and/or persistent breaches to the rules, regulations or directives of the NZHRA or a serious offence committed for which a conviction has been entered against that person in any court in New Zealand.

PENALTY NOTES

The consumption of alcohol or drugs or assaulting of an official and/or abusive language, are grounds for immediate suspension and further action as is deemed appropriate.



RULES & PROCEDURE FOR SANCTIONING NZHRA EVENTS

Sanctioning

Some of the many benefits of sanctioning include :

- (1) To provide and ensure protection through Public Liability Insurance.
- (2) To ensure that all events are run under the same set of rules and conditions providing equality between events for competitors.
- (3) The sanctioning process reduces the chances of problems resulting from a given event and the resultant perception by the public toward the sport.
- (4) Prevents the clashing of events at the same time, especially within a close proximity.
- (5) Enables all Clubs to be aware of various events taking place around the country.
- (6) In overall view; to maintain the integrity of the sport as a whole.

Application

Where possible lead time required for Sanctioning of events is :

- | | |
|--|------------|
| (a) National Shows and Rod Runs, | 18 months. |
| (b) Provincial Shows and 1/8 mile Drags, | 3 months. |
| (c) All other events, | 1 month. |

Requirements

1. Only cars that are 'Certified' or have a NZHRA 'Stock' sticker may enter NZHRA sanctioned events. The only exception is at 1/8 mile closed road street drags. (Refer to section).
2. Only one NZHRA National Show and one NZHRA National Rod Run may be held each year

SHOWS

- (1) Show applications must include:
 - Date & duration of Show
 - Proof of availability of Show venue
 - Classes catered for
 - A copy of the event Entry Form
 - Current financial & physical resources of the Club
 - Estimated budget of Show including advertising.
 - List of interested sponsors

Number of cars catered for
Details of trophies and prize money being offered
Clubs intention for show and use of proceeds.

- (2) The promoting Club must arrange insurance on the venue and entries (NZHRA assistance available).
- (3) It is the duty of the promoting Club to ensure that entry forms are received by all Clubs at least 4 months prior to a National Show and 2 months prior to a Provincial Show.
- (4) Event promoters must notify entrants of acceptance of entry at least 6 weeks prior to a National Show and 3 weeks prior to a Provincial Show.
- (5) Entry fees must be refunded at the time notification is given of entry refusal.
- (6) The promoting Club has the right to state the cut-off date for entries.

ROD RUNS

Rod runs as such, do not attract a sanction fee, but sanctioning should always be applied as this automatically provides Public Liability cover within the terms of the NZHRA held policy and therefore very necessary.

If a Street, Grass or any Gymkhana is held in conjunction with the Run, then the fees as detailed in the Fees & Levies section of this Rule Book will apply.

Clubs should Sanction all events including Closed Club Events as this enables the Association to keep an up to date 'Coming Events Calendar' thereby avoiding where possible a clash of date with another event, especially within the same area.

All applications for National Rod Run sanctioning should include a copy of the promoting Clubs terms of entrant eligibility.

NOTE:

- (1) A 'Guide to Running the Street Rod Nationals' has been compiled and is available upon request from the Association Office.
- (2) Host Clubs, post event are required to furnish to NZHRA an audited financial report of the event within 6 months.

Out of Zone Events

Clubs intending staging any events outside of their own Zone should first gain written approval from the Zone Director within whose Zone they intend staging the event before approaching their own Zone Director for sanctioning approval.

Affiliation & Compliance

- (1) It is the Host Club's responsibility to check all participants for member affiliations.
- (2) It is the Host Club's responsibility to check all participant vehicles for NZHRA Compliance Plates or Standard Vehicle Exemption Stickers.

Day Affiliation

Day Affiliations only apply to 1/8 Mile closed road street drags.

Closed Road Street Drags

Refer to 1/8 Mile Drag Racing Handbook, available from NZHRA Office.

Sprints, Grass-khana and Street-khana refer to appropriate handbooks, available from NZHRA office.

Application Form Procedure for Sanctioning of events

A request for sanctioning an event must first be made to the appropriate Zone Director either by phone, email or letter and informing them of the type of event, the date it is proposed to hold the event, the venue and a contact name and phone number.

The Zone Director then fills out relevant sections of the sanctioning form and forwards it, along with Risk Management / Event Safety Plans, to the club concerned for signing and completing.

The club then returns the completed form(s) along with any relevant paperwork and a cheque for any fees incurred to the issuing Zone Director.

The Zone Director approves the sanctioning application (if all is in order) by signing it.

The Zone Director retains one copy and posts the top copy to the NZHRA Office together with Club's cheque and other relevant paperwork for processing.

Provided there is no clashing of dates identified, the application is receipted, stamped 'Approved' by the NZHRA Office Manager who retains original completed , and returns photocopies to Zone Director together with receipt and copies of other relevant paperwork.

Upon receipt of the completed paperwork the Zone Director posts a copy, with receipt and other relevant paperwork, to the club and the appropriate Area Steward if required.

The relevant Fees for sanctioning and public liability cover are in the 'Fees and Levies' section.

VEHICLE CERTIFICATION

Background

As from the 1st January 1998 the Certification business side of NZHRA known as Vehicle Certification New Zealand (VCNZ), along with all other hobby car group schemes, was taken over by the Low Volume Vehicle Technical Association (LVVTA). This action was the result of a directive from the Land Transport Safety Authority (LTSA) which required a Quality Assured System on a one stop basis for all types of certifications. There have been a number of changes over the years but at present LVVTA now controls the training of certifiers, writing of alternative LVV standards and represents all associations in Low Volume Vehicle matters to the LTNZ (formally LTSA). The LTNZ now controls the processing of the certifications and the approval and auditing of certifiers.

As VCNZ and therefore NZHRA had been the most instrumental group in the formulation of the rules and procedures for Low Volume Vehicle Certification as well as the major provider of vehicle certifications through its nation-wide network of Registered Certifiers, it is this format that has been adopted as the current Single Certification System now in place & the NZHRA continues to play a major role in the development & maintenance of the low volume scheme.

Code of Construction / Hobby Car Manual

It is a by-law of NZHRA that all 'Low Volume' vehicles first registered after November 1990 be certified. 'Retrospective' certification of earlier 'Low Volume' vehicles is NZHRA policy and a requirement of entry to any NZHRA Sanctioned event with the exception of 'Stock' vehicles which must be checked for "compliance", "an owners declaration completed" and a NZHRA Stock sticker affixed to the screen of the vehicle.

In order for the certification process to proceed correctly it is vital that the person constructing the 'Low Volume Vehicle' or more specifically in our case a 'Hot Rod', purchase a copy of the 'Low Volume Vehicle Hobby Car Manual'. This Manual contains all the information and construction details required as necessary to construct and/or modify a vehicle to the requirements of the LVVTA certification process. This manual is available from the NZHRA office at a discounted rate to affiliated members.

NZHRA Fender Exemptions

The application, issuing and renewal of 'Fender Exemptions' are handled by the NZHRA and includes cars up to and including the production year of 1934.

Once Fender Exemptions are issued they must be renewed each year by the 31 August.

The Annual Renewal fee is \$10 incl GST, per applicant.

Eligibility

Vehicles and owners meeting the following criteria may apply to the New Zealand Hot Rod Association (Inc), for a Fender Exemption Authority Card by completing a NZHRA Fender Exemption Request Form.

1. The vehicle owner must have been a financial member of the New Zealand Hot Rod Association for not less than one year, and must remain a member for the duration of each year that the Authority Card is held. Should membership lapse, the Authority Card is automatically void.
2. The vehicle for which the Fender Exemption is issued must weigh no more than 2900lbs (1318kg).
3. The vehicle's body-style for which the Fender Exemption is issued must have been first manufactured up to and including 1934.
4. The vehicle will be eligible to enter and/or compete in NZHRA events within the appropriate divisions for Fenderless vehicles.
5. The vehicle must have been certified under the LVVTA Certification program in order to be eligible for an NZHRA Fender Exemption.

APPLICATION:

1. All requests for an Authority Card must be made on the NZHRA Fender Exemption Request Form, which is to be completed by the applicant in conjunction with the local NZHRA Zone Director.
2. A letter from the Applicant's NZHRA Club must be supplied to confirm the Applicants membership status, and to endorse that the Applicant is of sound character in the opinion of the Club. This must be on a Club letterhead and signed by three Club Executive Committee Members.
3. Upon receipt of the correct fee, correctly completed request form and approval by NZHRA, an NZHRA Authority Card will be issued, which will be valid until the following 31 August when all such cards must be renewed.
4. Renewal application forms shall be completed and returned with the relevant fee to the local Zone Director.
5. The Applicant must abide by the conditions under which the Fender Exemption is issued.

Rules of Use

Fenderless Vehicle Owners may not :

1. Drive in built-up heavy traffic areas during wet weather where possible.
2. Drive through road-works, or on gravel or any other surface at any speed or manner that may flick up stones, mud and debris, to any other motorist or pedestrians.
3. Drive in any manner or place that may be a nuisance or cause concern to any other road users or pedestrians.

Revocation

1. Failure to adhere to the rules contained in the application/renewal form will result in an immediate revocation notice from the NZHRA Office, or in some cases may result in the Member receiving a written warning from the NZHRA stating the specifics of concern, and warning that further misconduct will incur immediate loss of exemption. Copies of warnings will be sent to the Member's Club.
2. Any further breaches after a written warning has been issued will result in immediate revocation of the Exemption, by the NZHRA Executive
3. In every case where a revocation is carried out, official notification must be forwarded to the LTNZ.

NOTE:

NZHRA Fender Exemptions are not transferable either to another vehicle or to another person.

NZHRA Occupant Protection Exemption

APPROVAL & ISSUE CONDITIONS OF NZHRA OCCUPANT PROTECTION LVV AUTHORITY CARD

Introduction:

Some street registered vehicles are also used to take part in organised drag racing events such as New Zealand Hot Rod Association (Inc) (NZHRA) Closed Road Drag Racing events, or New Zealand Drag Racing Association (Inc) (NZDRA) Sportsman Drag Racing events. Under both organisation's rules of eligibility to compete, some vehicles are required to be fitted with a roll-cage and competition style 4, 5, or 6 point full-harness seatbelts, for additional safety over and above the original vehicle manufacturer's safety systems because of the high speeds attained during

the competition events.

As these alternative forms of driver restraint are not recognised as one of the seatbelt types approved by Land Transport Rule Seatbelts and Seatbelt Anchorages 2002 (Rule 32011), this NZHRA Occupant Protection LVV Authority Card system allows for their installation and use when installed and used according to the technical requirements of the NZDRA, for a vehicle that is operated by a person who holds a competition license, and for which a competition logbook is issued.

VEHICLES REQUIRED TO BE FITTED WITH A ROLL-CAGE AND A FULL-HARNESSEATBELT:

A roll-cage is required by competition regulations to be fitted to the following vehicles:

1. for all open cars under 13.00 seconds and those running slicks, a minimum of a 4-point roll-bar is required;
2. for vehicles under 12.0 seconds where monocoque construction has been modified, and all vehicles 11.99 seconds to 11.00 seconds, a minimum of a 4-point roll-bar is required;
3. all vehicles under 11.0 seconds as follows:
 - (i) 10.99 seconds to 10.00 seconds, a minimum of a 5 point roll-bar;
 - (ii) 9.99 seconds and quicker 6-point minimum roll-cage.A minimum of a 4-point 75mm quick-release safety harness is required in all cars with a roll-bar or roll-cage.

RENEWAL:

1. Annually, the NZHRA office will forward a NZHRA Occupant Protection LVV Authority Card Renewal Form to all NZHRA and NZDRA competitors who have a NZHRA Occupant Protection LVV Authority Card. All renewals are due on the 31st August annually regardless of when they were first issued.
2. The NZHRA or NZDRA competitor is to fill out the NZHRA Occupant Protection LVV Authority Card Renewal Form and return it to the NZHRA office, with the appropriate fee.

REVOCATION:

The New Zealand Hot Rod Association (Inc) reserves the right, and will exercise that right, to immediately revoke any NZHRA Occupant Protection LVV Authority Card from any NZHRA or NZDRA competitor who is found to have operated a vehicle in any way that may bring the NZHRA Occupant Protection LVV Authority Card system into disrepute, in order to protect the future of the NZHRA Occupant Protection system for the ongoing

benefit and enjoyment of NZHRA and NZDRA competitors who operate their dual-purpose race-road vehicles responsibly and considerately.

In the case of a revocation being carried out, official notification will be forwarded to Land Transport New Zealand and the New Zealand Police. The vehicle owner has the right to appeal the decision through the NZHRA complaints procedure. The NZHRA Executive Committee at their next quarterly meeting will consider any such appeals and provide a final determination.

NZHRA Occupant Protection LVV Authority Cards are not transferable either to another vehicle or to any other person.

Design Approval Application

The NZHRA has a Technical Advisory Committee (TAC) retained from our original VCNZ division. This TAC is made up of NZHRA members who still handle 'Design Approval Applications' from members.

All 'Design' and 'Type' approval application forms are available from the NZHRA Head Office at a specific fee.



NZHRA AWARDS AND TROPHIES

Annual Awards

TOP PARTICIPANT

Presented by the NZHRA at the annual NZHRA Street Rod Nationals. Attained by the person with either a Hot Rod or Street Machine that has gained the most points overall including points from games and driving events.

TOP HOT ROD

Presented by the NZHRA at the annual NZHRA Street Rod Nationals to the Hot Rod gaining the most points in total from vehicle judging.

TOP STREET MACHINE

Presented by the NZHRA at the annual NZHRA Street Rod Nationals to the Street Machine gaining the most points in total from vehicle judging

RON LOUGH MEMORIAL “BEST REPRESENTED CLUB”

Presented at the annual NZHRA Street Rod Nationals to the Member Club with the greatest number of eligible cars in attendance, not the highest number of individual entrants. To be determined from the Host Club's entry list database. Presented by an NZHRA Official. This award is accompanied by a miniature trophy for the Clubs permanent possession.

RON SHORT MEMORIAL “BEST PARTICIPATING FAMILY”

Presented at the annual NZHRA Street Rod Nationals to the family, decided jointly by NZHRA and the Host Club, who have been noticeably the most involved in all facets of the event. Presented by an NZHRA Official. The award is accompanied by a miniature trophy for the families permanent possession.

BEST NOSTALGIA VEHICLE

Presented at both the NZHRA National Show and NZHRA Street Rod Nationals as determined by the NZHRA judges or Officials. Awarded to the vehicle which best reflects the criteria as outlined in the relevant Nostalgia Vehicle section of “Show Classes”.

Presented by an NZHRA Official . Award is accompanied by a miniature trophy for recipients permanent possession.

NZHRA LEVIES & FEES

| NZHRA EVENT SANCTIONING FEE SCHEDULE | | | | |
|---|---|-----------------|------------------|-------------------|
| AS AT 1 September 2005 | | | | |
| TYPE OF EVENT | | Sanctioning Fee | Public Liability | Total Sanctioning |
| SHOW | National Show | \$250 | \$150 | \$400 |
| | Provincial show | 250 | 150 | 400 |
| | Unjudged Show | 100 | 150 | 250 |
| DISPLAY | Open air (max 1 day) | 0 | 100 | 100 |
| | National Rod Run | 150 | 250 | 400 |
| | Provincial Rod Run with driving Events | 0 | 150 | 150 |
| | Provincial Rod Run without driving events | 0 | 0 | 0 |
| | 1 day Rod Run | 0 | 0 | 0 |
| SWAP MEET | | 0 | 50 | 50 |
| GRASSKANA | | 50 | 150 | 200 |
| DRAGS | 1/8 mile | 150 | 300 | 450 |
| SPRINTS | | 150 | 300 | 450 |

NOTE 1.

While Rod Runs do not attract any sanctioning fee it is important that they are still sanctioned through the relevant procedure to ensure they are covered by the NZHRA Public Liability Insurance cover. If either of these events include any driving skill/ speed events, they must then pay all relevant fees in order to be covered by P.L. Insurance.

NOTE 2.

Where more than one driving skill event is incorporated within a Swap Meet or Rod Run, only one Sanctioning and Insurance fee (the highest) is to be applied by way of charge to the promoting Club(s).

NOTE 3.

1. Day Affiliation fees relevant to street drags are covered in the separate 1/8 Mile Street Drags Handbook.
2. Day Affiliation fees apply for Sprints.

CONSTITUTION OF THE NEW ZEALAND HOT ROD ASSOCIATION (INC)

AS ADOPTED 2ND DECEMBER 1995

1. TITLE

The organisation shall be called “The New Zealand Hot Rod Association (Incorporated)”.

2. MISSION STATEMENT

“The New Zealand Hot Rod Association (Incorporated) is dedicated to encouraging and enhancing its members’ participation and enjoyment of Hot Rodding and its related activities, to foster the development, achievement and success gained through involvement with unique and individual automobiles, and in doing so, positively promoting the sport of Hot Rodding to those outside of our organisation”.

3. REGISTERED OFFICE

The Registered Office of the Association shall be at such place as the Executive Committee determines and confirmed at each Annual General Meeting.

4. DEFINITIONS

The following words, terms, and abbreviations in these rules will have the following meanings unless otherwise stated:

- (a) NZHRA means the New Zealand Hot Rod Association (Incorporated).
- (b) “The Association” means the New Zealand Hot Rod Association (Incorporated).
- (c) “Zones” mean the eleven geographically divided areas of New Zealand established for the purpose of conducting the activities of the Association.
- (d) “Zone Director” means that person elected by the Member Clubs within each Zone to represent that Zone.
- (e) “Zone Meetings” mean those meetings that take place between the delegates of the Member Clubs within a Zone, and the respective Zone Director.

- (f) “Executive Committee” and “Executive Committee Members” means the President and eleven Zone Directors.
- (g) “Club” or “Member Clubs” means a financial Member Club of the Association.
- (h) “Member” and “Membership” means those financial members of any Member Club of the Association.
- (i) “Delegate” means a representative of a Member Club elected by that Member Club.
“President” means the President of the Association and includes a person acting as President in the absence of the President.
- (j) “Secretariat” means that body of secretarial staff housed in the premises used as the registered office of the Association, the duties of which would include those previously carried out by a Secretary and a Treasurer of the Association.
- (k) “Rules” means the Constitution of the Association, which may only be altered as set out in Section 14 of this Constitution.
- (l) “By-laws” means those additional rules of the Association, which are not constitutional matters, and can be altered as necessary by the Executive Committee and without the approval of the Registrar of Incorporated Societies Department.
- (m) “AGM” means Annual General Meeting, which is the meeting of the Executive Committee Members of the Association where all remit vote collation and election of Officers take place.
- (n) “SGM” means Special General Meeting, which is a meeting that may be called at any time for the purposes of altering the rules of the Association or carrying out other extra-ordinary business of the Association.
- (o) “Executive Committee Meetings” are those meetings held by the Executive Committee of the Association.
- (p) “A Month” means a calendar month.
- (q) “In Writing” and “Written” includes any mode of representing or reproducing words in a visible and lasting form.
- (r) “Office Bearer” or “Officer” refers to a person who is either elected by the membership or appointed by the Executive Committee to carry out certain functions or duties on behalf of the Association.
- (s) “Incorporated Societies Act” means the Incorporated Societies Act 1908 and all of its subsequent amendments.
- (t) “MANZ” means Motorsport Association of New Zealand.

- (u) "NZDRA" means the New Zealand Drag Racing Association.
- (v) "Minute Taker" shall be a person appointed by the Executive Committee to record minutes of meetings of the Executive Committee.

5. OBJECTIVES

The objectives for which the Association is established are:

- (a) To be the central body administering the sport of Hot Rodding throughout New Zealand;
- (b) To foster, promote and administer the sport of Hot Rodding in New Zealand;
- (c) To increase the growth and development of the Association and its membership;
- (d) To help and encourage the membership of the Association to attain the highest level of achievement possible in local, national, and international competition;
- (e) To ensure the Association remains true to the ideals and objectives of its member clubs;
- (f) To aid and further the sporting activities of the member clubs of the Association;
- (g) To provide support and assistance to its member clubs in the arrangement of events and activities to give as far as possible the greatest advantage to the greatest number of members;
- (h) To promote the establishment and incorporation of member clubs throughout New Zealand who share a like interest in the type of motor vehicles as those members currently affiliated to the Association;
- (i) To encourage emphasis on and make provision for total family involvement within the activities of the Association and its member clubs;
- (j) To create opportunity for involvement within the Association to any interested parties or individuals interested in Hot Rodding;
- (k) To improve the public profile and perception of the sport of Hot Rodding to the point of becoming as accepted and respected within our society as any other sporting or hobbyist endeavour;
- (l) To establish and maintain such relationships with those Government departments, private agencies, or other organisations, so as to foresee and pro-actively react to impending legislation and regulations that may have any effect or impact upon the activities of the membership;

- (m) To preserve and protect the rights of all motor vehicle enthusiast and hobbyist individuals, groups, clubs, societies and associations within or outside New Zealand.
- (n) To give to the Association such powers as are necessary to the efficient and effective operation of the organisation and management of the Association's activities.

6. POWERS

The powers of the Executive Committee of the Association are:

- (a) In accordance with the recognition given to the Association by MANZ, and in accordance with an agreement with NZDRA, to be the sole authority for the Association's member clubs to;
- (b) Conduct and control those activities directly related to Hot Rodding which would include but are not limited to Hot Rod Shows, Hot Rod Displays, Rod Runs, Streetkhanas and Grasskhanas;
- (c) Conduct and control those activities known as Closed Road Drag Racing or Street Drags;
- (d) Subject to the approval of MANZ, to delegate in part the powers accorded to the Association to other like motoring clubs or associations;
- (e) To provide sanctioning, affiliation, licensing, and registration of members, member clubs, competitors, entrants, drivers, promoters, motor vehicles, venues, tracks, courses, on such terms, conditions and fees as necessary;
- (f) To directly arrange, promote, conduct and control those events and activities under its jurisdiction provided that any such events or activities do not interfere with or impede those events or activities being conducted by the member clubs, and to charge admission to such events as necessary;
- (g) To provide trophies, awards, certificates, records and prizes for any person, member, Member Club, motor vehicle or other person, company, group or association as appropriate;
- (h) To maintain and introduce as necessary any by-laws and policies that will ensure the safety of vehicles of the membership, both in terms of public road use and those engaged in competition or demonstration activities.
- (i) To establish and maintain such tribunals, independent tribunals, other bodies, and complaints procedures as may be required, and to hear and determine disciplinary matters and appeals from any persons or parties connected or involved with the Association;

- (j) To establish any sub-committees, advisory panels, management boards or other groups as may be necessary for the furtherance of the objectives of the Association;
- (k) To appoint or co-opt to any Sub-Committees, Boards or Committees and official positions any persons as may be desirable;
- (l) To establish any divisions of the Association as may be determined desirable for the furtherance of the objectives of the Association;
- (m) To appoint, employ, enter into any employment contracts, remove, suspend, dismiss, make redundant, and engage the services of such managers, clerks, secretaries, servants, workmen, consultants and other paid, salaried or voluntary staff as necessary to carry out the affairs and duties of the Association;
- (n) To print and publish any newsletters, periodicals, books, leaflets or magazines that may be desirable for the promotion of the objectives of the Association;
- (o) To enter into any arrangements or contracts with any Government Department, local body, authority agency, sponsor or member of the media, that are incidental or conducive to the attainment of the objectives and the exercising of the powers of the Association; and to obtain from any Government Department, local body, authority or agency any rights, privileges and concessions which may be desirable to obtain; and to carry out, exercise and comply with any such arrangements, rights, privileges and concessions;
- (p) To acquire whether by way of purchase, lease, hire, or otherwise any land or buildings, goods, or chattels and to obtain licenses or concessions for any course, roadway or other property or interest or to carry out any works, improvements, or other activities which may assist in the furtherance of the objectives of the Association;
- (q) To develop, build on, improve, alter, maintain, sell, lease, hire out or otherwise deal with or dispose of land, buildings and chattels owned or used by the Association;
- (r) To borrow and lend money with or without security and to invest any funds of the Association not immediately required with recognised investment organisations as may be necessary;
- (s) To negotiate with any Company, Body or Society, and arrange for all types of insurance, superannuation or welfare funds as may be desirable in connection with any or all of the objectives of the Association and its members and member clubs upon any terms as may be necessary;

- (t) To accept or not any gift or property whether or not subject to any special trust, and to save, store, distribute, allocate or apportion it as may be required to meet any requirements outlined in the case of a trust, in the furtherance of the objectives of the Association;
- (u) To raise funds through appropriate methods and to charge subscriptions, fees and levies to its members, member clubs and other persons or entities, for the purpose of funding the running of the Association;
- (v) To carry out the suspension or expulsion of any Member Club or member as may be necessary under the terms of Section 9 of this Constitution;
- (w) To use any funds of the Association for and to do all such things as are incidental or conducive to promoting the interests or obtaining the objectives of the Association;
- (x) To make donations for patriotic, charitable or community purposes;
- (y) To join, amalgamate, engage or arrange with any other club, association, society or sporting body in any matter which may benefit the Association;
- (z) To obtain affiliation with any New Zealand or overseas body, corporation, club or association having like interests and objectives to those of the Association;
- (aa) To make submissions to amend, alter or rescind the Constitution through Member Club voting at an AGM or SGM, and to make, amend, alter or rescind By-Laws by resolution of the Executive Committee at an Executive Committee Meeting;
- (ab) To make and adopt such policies and bylaws as are in accordance with and may be desirable for the furtherance of the objectives of the Association.



7. FINANCIAL

- (a) The financial year of the Association will commence on the first day of July and conclude on the thirtieth day of June next;
- (b) At the conclusion of each financial year a set of Annual Accounts of the Association will be prepared and audited by a Chartered Accountant, and will be provided to each Member Club prior to the AGM;
- (c) Each Member Club will forward a proxy vote for the acceptance or otherwise of the audited annual accounts of the Association at the AGM;
- (d) The control of income, expenditure, banking, and reconciliation activities of the Association will be conducted by the Executive Committee, or by such persons or sub-committees as established by the Executive Committee for that purpose;
- (e) All cheques of the Association will be signed by no less than two office-bearers of the Association, appointed for that purpose by the Executive Committee.

8. MEMBERSHIP

CLUB MEMBERSHIP

- (a) Club Membership of the Association will be attained upon the satisfaction of the following requirements:
 - (i) That a legally constituted club is in existence and is incorporated pursuant to the Incorporated Societies Act;
 - (ii) That the majority of the members of the club express their written consent to join the Association, and a formal application is made to the Executive Committee;
 - (iii) That a meeting is held with the appropriate Zone Director and Club Delegates, and representation from the applicant club, and that as a result of that meeting that no less than one-half of the member clubs from the applicant club's zone provide written approval to the application.
 - (iv) That it satisfies the Association that the applicant club's aims and objectives are conducive to the well being of the sport of Hot Rodding;
 - (v) And that any other such requirements the Executive Committee may deem necessary are met.
- (b) The Executive Committee will retain the final discretion to approve a club's application for membership, subject to the right of appeal at a General Meeting.

- (c) Upon approval of an application, club membership will be attained by the applicant club making full payment of any appropriate fees;
- (d) All member clubs affiliated to the Association must register full written details each year of all of its members as required;
- (e) A Member Club will be deemed to be affiliated to the Association until such time as the Executive Committee receives written notice of the member club's resignation, or is ended under the terms of Section 9 of this Constitution.

LIFE MEMBERSHIP

- (f) Any past and/or present member of the Association may be elected as a Life Member in accordance with the following provisions:
 - (i) Life Membership will be bestowed only for outstanding service to the Association and/or the sport of Hot Rodding;
 - (ii) Every proposal for a Life Membership will be considered by the Executive Committee, and if approved, full written details of the nominee will be distributed to all member clubs who will have the opportunity to object to the nomination. Any objection must be forwarded to the Association in writing recording the grounds for objection;
 - (iii) Voting will be at an AGM by the Executive Committee where a two-thirds majority in favour of the nomination will be necessary to effect such an election;
 - (iv) A Life Member will be entitled to all the privileges and rights of membership without liability for payment of any annual levy or subscription, however, a Life Member shall not be able to vote as a Member Club;

HONORARY MEMBERSHIP

- (g) Honorary membership to the Association may be bestowed upon a person from outside the Association by the Executive Committee on a year by year basis as and when required.

9. TERMINATION OF MEMBERSHIP

- (a) The Executive Committee shall have the discretionary power to expel or suspend any member, Member Club, Life Member or Honorary Member of the Association for any of the following reasons:
 - (i) Gross misconduct;

- (ii) Significant and/or continuing failure to comply with the rules and regulations of the Association;
- (iii) Conduct which the Executive Committee considers to be detrimental to the interests of the Association;
- (iv) Non payment of subscriptions by August 30 next.

Provided however that in all such cases the offending member or Member Club and /or their representative will have the right of appearance before the Executive Committee prior to any such action being taken. Any appeals, protests or disputes will be conducted in accordance with the Complaints Procedure as set out in the By-Laws of the Association.

- (b) The termination of membership for any reason whatsoever shall not prejudice the right of the Association to recover any fees, goods or equipment owing.
- (c) The Executive Committee will retain the right to notify the member clubs of any termination of any member or Member Club.
- (d) Any member or Member Club may resign from the Association by giving written notice to the Executive Committee of their intention to do so, and such resignation will be effective as from the date of receipt of that resignation.

10. THE EXECUTIVE COMMITTEE

- (a) The management of the affairs and business of the Association will be vested in a National Executive Committee, which will consist of a President, and the eleven Zone Directors.
- (b) All officers of the Association must be current financial members of a Member Club.
- (c) The Executive Committee may appoint additional officers, at a meeting of the Executive Committee. These additional officers would have no voting rights.

11. ELECTION OF THE EXECUTIVE COMMITTEE

- (a) The President and the Zone Directors will be elected into office at every second AGM, and will hold office for the period of two years until the end of that AGM when they will retire, but be eligible for re-election.
- (b) Nominations for President may be put forward by any Member Club. Nominees for the position of President may reside anywhere in New Zealand.

- (c) Nominations for Zone Director may be put forward by any Member Club who may nominate one or more persons from within their Zone for the position.
- (d) In the case of both President and Zone Director nominations:
 - (i) All nominations must be forwarded in writing to the Secretariat;
 - (ii) All nominations must be signed by three officers of the Member Club forwarding the nomination and by the nominee;
 - (iii) The Secretariat will forward nominations for the position of President to all member clubs, and all nominations for Zone Director to the appropriate zone member clubs;
 - (iv) Where more than the required number of candidates are nominated for any position, all votes are to be recorded in writing;
 - (v) Votes for the position of President are to be brought from the respective zones to the AGM by the Zone Directors where they will be collated;
 - (vi) Votes for the positions of Zone Director are to be sent direct to the Secretariat;
 - (vii) If insufficient nominations are received, the vacancy or vacancies will be filled by appointment by the Executive Committee;
 - (viii) In order for a successful vote to take place no less than three-fourths of the eligible member clubs must have registered a vote;
 - (ix) The successful candidate will be that candidate having received the highest number of votes. In the event of an even vote or an insufficient number of votes, the Executive Committee will appoint the successful candidate.
 - (xi) All nominations and voting must take place in accordance with the calendar schedule as set out in the 'By-Laws'.
- (e) Elections will be conducted and declared in the order of the President and the Zone Directors.
- (f) All member clubs will be notified in writing of the results of the elections and each Member Club will be provided with the names, addresses, and contact telephone numbers of all incoming Executive Committee Members.
- (g) The office of the President or Zone Director will be vacated if the holder of the office:

- (i) Ceases to be a financial member of a Member Club;
 - (ii) Resigns that office;
 - (iii) Becomes insane or dies;
 - (iv) Without being excused by the Executive Committee, absents him/herself from three consecutive meetings of the Executive Committee;
 - (v) Is removed from office by resolution of the Executive Committee at a Special General Meeting of the Executive Committee, as set out in Section 13 of this Constitution, upon attendance by no less than three-fourths of the Executive committee, and no less than a three-fourths majority pass is recorded by those present;
- (h) In the case of any such vacancy in, or forfeiture of the office of the President or a Zone Director, the Executive Committee may, at its discretion either order the summoning of a Special General Meeting to, or may itself appoint a person to fill the vacancy until the next voting AGM.

12. APPOINTMENTS

AUDITOR

- (a) An Auditor, of Accounts and Balance Sheets, who may not be member of the Executive Committee, but shall be a member of the New Zealand Society of Accountants, will be elected at each AGM. The Auditor shall have all reasonable access to the books and accounts of the Association for auditing or any other purposes.

SOLICITOR

- (b) A Solicitor to act on the Association's behalf will be appointed by the Executive Committee as required.

VICE-PRESIDENT

The Executive Committee may appoint additional Executive Committee Members provided for under Section 10 of this Constitution which may include provision for appointment of one or more (but no more than two) Vice-Presidents to assist the President and to act in the absence of the President on his/her behalf.

PAST PRESIDENT

The President shall hold office as Immediate Past president from

the time of election of his successor as President until such time as such successor shall by virtue of this rule automatically take office as immediate Past President

PATRON

- (d) A Patron of the Association may be appointed by the Executive Committee as may be desired.

SECRETARIAT

- (e) Secretariat appointments and employment will be arranged for by the Executive Committee as necessary to provide administrative staff to carry out the running of the day to day affairs and duties of the Association.

STAFF

- (f) The Executive Committee may appoint salaried and wage-earning staff members as necessary, who shall at all times be bound by the terms of an employment contract.

13. GENERAL MEETINGS

- (a) General Meetings will be held annually in which case they will be called Annual General Meetings, or an additional or separate meeting other than the AGM may be called, in which case is called a Special General Meeting.
- (b) No business will be conducted at any General Meeting unless a quorum of the Executive Committee is present when the meeting proceeds to business, and a quorum for the Executive Committee will consist of seventy-five percent of the Executive Committee Members plus the President.
- (c) The President will preside at all General Meetings, but if he/she is absent or unwilling to act, the meeting will appoint another Executive Committee Member present as its chairperson.

ANNUAL GENERAL MEETINGS

- (d) A.G.M.s will be called by the Secretariat according to the Association Calendar Schedule giving due notification to all member clubs to go about the process of submitting and voting on remits.
- (e) On every second AGM nominations and voting on Election of Officers will take place.

- (f) Voting will be co-ordinated within each Zone by the appropriate Zone Director.
- (g) Zone Directors will on every remit or election, submit one vote from each of their member clubs.
- (h) In the event of an Executive Committee Member being unable to attend the AGM, all votes from that Zone shall be received and collated by proxy where possible.
- (i) Except for contested elections of Executive Committee Members, voting at an AGM will be carried out by each Zone Director submitting all votes in favour, against, and abstaining, from their Zone, which will be recorded by the minute taker. After all member clubs votes have been recorded, they will be added and the vote decision made known to those present.
- (j) Any abstentions from voting will not be included in the vote count for or against, but will be noted as an abstention. Voting shall be made by a show of hands.
- (k) In the event of any equal number of votes for and against being recorded, the status quo will remain.
- (l) The President's declaration of the voting, and in the minutes of the meeting will be conclusive of the terms of the resolution of the General Meeting, and of its having been passed or rejected.
- (m) The minutes of each General Meeting will be provisionally confirmed at the next meeting of the Executive Committee and confirmed at the next AGM



SPECIAL GENERAL MEETINGS

- (n) At any time a Special General Meeting of the Executive Committee may be called if:
 - (i) Convened by members of the Executive Committee, giving at least 2 weeks written prior notice to all Executive Committee Members, with such notice including the business of the meeting;
 - (ii) Only the business stated in the written notice under which the SGM is called may be discussed at the meeting;
 - (iii) No proxy votes may be recorded at a SGM of the Executive Committee;
- (o) At any time a Special General Meeting of the member clubs may be called if:
 - (i) Convened by no less than ten member clubs from no less than three zones, giving at least two months written notice to the Executive Committee, with such notice including the business of the meeting, who shall in turn provide the same written notice to all member clubs;
 - (ii) Only the business stated in the written notice under which the SGM is called may be discussed at the meeting;
 - (iii) No proxy votes may be recorded at a SGM;
 - (iv) Costs for convening and attending a SGM are to be met by those member clubs attending the SGM.

14. ALTERATIONS TO THE CONSTITUTION

- (a) The Rules of this Constitutions may be altered, amended, added to, or rescinded where a change is effected by voting at a General Meeting of the Association as set out in Section 13 of this Constitution, at which time no less than three-fourths of the member clubs must have registered a vote for or against, and no less than a three-fourths majority pass of those votes cast is recorded.
- (b) Remits to alter, add to, or rescind the Rules of this Constitution may be submitted by any Member Club provided that the remit includes:
 - (i) The signature of three officers from the Member Club submitting the remit;
 - (ii) The clause number and wording that is affected by the proposed alteration;

- (iii) The exact wording of the proposed alteration and its relationship with the context in which it fits;
 - (iv) The reasons for the proposed alteration and the effect it may have including any consequential amendments to other rules in this Constitution.
- (c) The Executive Committee shall not withhold, amend or abridge any remits but forward them to all member clubs as they are submitted. The Association shall have the opportunity to make comment on the remits, however they shall be written as a separate document appended to the remits, and such comments will remain concise and non- emotive.
 - (d) Alterations to the Rules of the Constitution shall be lodged with the Registrar of Incorporated Societies and will become effective immediately upon receipt of registration with the Incorporated Societies Department.
 - (e) An authenticated copy of the Rules and By-Laws of the Association Incorporating all alterations will be kept by the Secretariat and will at all reasonable times be available to member clubs for viewing.

15. MINUTE BOOK

A book containing the minutes of all meetings of the Executive Committee will be kept at the registered office of the Association and be available for viewing by any member of the Association at any reasonable time.

16. COMMON SEAL

The Common Seal of the Association will bear the registered name of the Association, and be kept in the custody of the Secretariat. It shall after a resolution of the Executive Committee be affixed to any instrument, deed or document in the presence of and be signed by the President and one other officer of the Association.

17. INDEMNITY

- (a) The Executive Committee and other Officers and staff of the Association shall be indemnified by the Association against all disbursements, expense, liabilities and losses incurred by them in or about the normal discharge of their duties.
- (b) No officer of the Association shall be indemnified from any liabilities as a result of involvement in fraudulent activities.

18. PRIVACY

- (1) The Association shall comply with the requirements of the Privacy Act 1993, and will:
 - (a) Undertake audits from time to time to identify all areas of the operations of the Association that are affected by the Act;
 - (b) Ensure that any information regarding its members or member clubs is retained in safe storage within the offices of the Association, and is not passed on to any other individuals or organisation unless by prior consent of the member or Member Club concerned;
 - (c) At all times have a Privacy Officer within the Association to ensure that the requirements of the Privacy Act 1993 are met.

19. PECUNIARY GAIN

- (1) No individual person may make or receive any pecuniary gain under or by the activities of the Association, except as permitted by the Incorporated Societies Act.
- (2) No Executive Committee Member may be a full-time salaried or wage-earning servant of the Association.

20. WINDING UP

- (1) The Association may only be wound up at a General Meeting.
- (2) In the event of the winding up of the Association, if there remains after the satisfaction of all its debts and liabilities any property whatsoever, it may not be paid or distributed amount the member clubs of the Association, but be donated to other like motor vehicle clubs or associations as determined at a General Meeting.

21. MATTERS NOT PROVIDED FOR

If any matter arises which is not, or which in the opinion of the Executive Committee is not provided for by or under these rules, it will be determined by the Executive Committee at their next meeting, or at a Special Meeting called for that purpose. Executive Committee members shall be given fourteen days or more notice of the meeting in writing. A quorum of no fewer than two-thirds of the full Executive Committee must be present, and a decision must carry a majority vote.

22. BY-LAWS

- (1) Amended or updated By-Laws shall be distributed to all member clubs annually.
- (2) A complete copy of the By-Laws shall be forwarded to all new member clubs as defined in Section 8 of this constitution.



NOTES